

From

Director General Higher Education, Haryana
Sikhsha Sadan, Sector-5, Panchkula

To

The Vice Chancellors,
1. All the State Universities of Haryana

All the Principals,
1. Government Colleges
2. Govt. Aided Colleges
3. Self Financing Degree Colleges in Haryana State

Memo No.: KW 30/3-2012 Co. (2)

Date : 31/5/18

Subject: Centralized Online Admission in all the Government, Aided and Self Financing Degree Colleges for the Academic Session 2018-19.

Please peruse the subject cited above.

I have been directed to inform you that, the Government has approved the following guidelines for the online admission for the academic session 2018-19:

1. Online admissions will start w.e.f 6th June, 2018 (calendar time) and the last date for applying on-line will be 22.06.2018 (12:00 p.m. midnight).
2. With effect from the academic session 2018-19 the roll numbers of the students getting admission in first year of under graduate and post graduate course will be " Auto generated" by the system and these roll numbers will remain same for a student for the next 3/2 years as the case may be. Roll numbers of only those candidates will be generated who have successfully deposited the fee.
3. All candidates will be intimated for all successful steps in the application form through SMS.
4. Common weightage criteria will be applicable for all the affiliated colleges for session 2018-19.
- Admission on the basis of marks in qualifying examination =100 marks + weightage marks e.g.

Sr. No	Marks obtained in the Qualifying Exam	Total Marks	Percentage in Qualifying Exam	Weightage	Total
1.	300	500	60.00	5 Marks	65.00

- Weightages

Sr. No	Criteria for grant of weightages(s)	Marks	Course Type
1.	Candidates who have passed the qualifying examination from the institution situated in Haryana State	5	UG and PG
2.	a) Candidates who have passed Honours examination at the graduation level in the subject concerned. OR b) For admission to Master of Social Work (MSW) course, the candidates who have passed B.A. Social Work Subject. OR c) For admission to M.A. Fine Arts course, the candidate who have passed BFA degree and for BFA Course the students who have passed 10+2 Exam. With Fine Arts subject. OR d) For admission to M.Sc. Mathematics with Computer Science course, the candidates who have passed B.A./ B.Sc. with Computer science as an elective subject in addition to Mathematics subject. OR e) For admission to M.Sc. – Biotechnology, the candidates who	5	PG

	<p>have passed B.Sc. with Biotechnology as one of the subject. OR f) For admission to M.A in Defence and Strategic Studies, the candidates who have passed B.A. with Defence studies/ Military Science/ Studies as one of the subject. OR g) For admission to P.G. Diploma in Translation, the candidates who have passed M.A (English)/ (Hindi).</p> <p>Note: Weightages for admission to any other course on the basis of any specific requirement in the qualifying course may be considered under this clause.</p>		
3.	<p>N.C.C Cadets who have passed the "B" Certificates. Or N.C.C cadets who have passed the "C" or "G-II" Certificates (No weightage will be given for Civil Defence service).</p> <p>Note: If a NCC cadet has "B" and "C" Certificates, then maximum weightage of 3/5 marks will be given.</p>	3	PG
		5	PG
4.	<p>Candidates who have recommended or commended (i.e have obtained 1st or 2nd position at the Inter-Zonal or Inter -University or Inter -State Level Youth Festival(s) or State level/National Level competition(s) organized by the State Govt./ Govt. of India/ University either individually or as members of a team.</p>	5	PG
5.	<p>Sports persons who have won 1st or 2nd or 3rd position at the University State level Tournaments organized by the State Govt./ Haryana Olympic Association/ University in individual events or Team games or have actually participated in Inter -University or National Level duly recognized by Association of Indian Universities/concerned National Federation/ Indian Olympic Association in the games in which Inter-University Tournaments are organized by AIU. (Except for the B.P.ED& M.P.ED. Courses) Candidates claiming sports weightage must submit gradation certificate issued by the Director of Sports of the States concerned or by an authority authorized by the Director of Sports of the concerned State indicating grade.</p>	5	UG and PG
6.	<p>Holder of Certificate of Merit for NS/YRC awarded by the University.</p>	5	PG
Maximum Weightages admissible for admission		10	UG and PG

5. Two provisional lists will be generated for each round and applicants (falling under same list) will be called for document verification, prior to release of Final Merit List. e.g.
- Filling up of online admission forms starts from 06.06.2018 to 22.06.2018.
 - Provisional list will be generated and published by DHE and will be provided to Colleges within 2 days.
 - Informing applicants (through SMS) who are falling in provisional lists for document verification within 3 days
 - Final Merit List will be published after the verification process, which will be valid for next 3 days. Student falling in Final Merit List will pay their Fee within this period.


Same process will be followed for the next round.

- To ensure the admission cancellation, a Self-Cancellation provision will be provided to the applicants in their login and they will have to cancel their first admission. A system generated cancellation certificate will be provided to applicant and colleges.
- Aadhaar number and Bank Account Number should be mandatory for all applicants.
- All Principals are requested to check and verify-
 - Subjects offered by the college along with subject combinations
 - Number of seats in each course
 - Fee structure of each course and class

9. No prospectus shall be printed for students applying in Under graduate and post graduate course(s) of all the Govt. Aided and SFS colleges
10. Centralized On line admissions will be mandatory for all courses in all Govt., Govt. aided and self Financing degree colleges (Budgeted and SFS both i.e., entry level in budgeted and SFS courses in undergraduate and post graduate programs both, in all Govt., Govt. aided and SFS colleges).
11. All admissions of 2/3 year of students of Govt. College and 2 year students of Aided and SFS Colleges should be done through e-Challan only.
12. The e-challans for all the students who are to be promoted to next class can be generated by the college in advance and the validity of these e-challans will be from 28.06.2018 to 12.07,2018, No old student has to fill up form on line for 2018-19.
13. At the HQ, 2 Toll free numbers with 4 lines will be available from 9:00 a.m. to 6:00 p.m. on all working days (Details of the phone numbers will be shared separately).
14. There will be separate merit list(s) for the budgeted and self financing course(s) in each of the Govt. Aided college even where the same course is operating under different schemes and the fee will be charged by the college as per the prescribed fee structure as submitted to the government by the college Principal.
15. All newly opened Govt. Girls Colleges, should update their web portal before starting admission process. Principal of the concerned colleges who have the additional charge of these new colleges may appoint the nodal in-charge for web portal and online admission.
16. Any inquiry/suggestion if any, may be sent to this office through email only.
 - (i) hedu.admission2015@gmail.com (For Govt. Colleges Only)
 - (ii) admissionpvthry@gmail.com (For Aided and SFS Colleges)
17. Tentative schedule for Centralized online admission 2018-19 for UG Classes :

Description	Start Date	End Date
Application Registration	06.06.2018	22.06.2018
First Round		
Provisional List Generation for First Round	23.06.2018	25.06.2018
Document Verification for First Round Provisional List	26.06.2018	28.06.2018
Final First Merit List Generation	29.06.2018	30.06.2018
Display First Merit List	01.07.2018	
Fee Depositing for First Merit List	02.07.2018	04.07.2018
Second Round		
Provisional List Generation for Second Round	05.07.2018	06.07.2018
Document Verification for Second Round Provisional List	07.07.2018	09.07.2018
Final Second Merit List Generation	10.07.2018	11.07.2018
Display Second Merit List	12.07.2018	
Fee Depositing for Second Merit List	12.07.2018	14.07.2018

This is for your information and takes necessary action accordingly.


 Deputy Director Co-ordination
 For Director General Higher Education,
 Haryana