



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Hindu Kanya Mahavidyalaya, Jind

- Name of the Head of the institution

Dr. Punam Kajal

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01681256263

- Mobile no

9416933880

- Registered e-mail

hkmvjind@gmail.com

- Alternate e-mail

hkmvprincipal@gmail.com

- Address

Hindu Kanya Mahavidyalaya, Near
Arjun Stadium, Jind

- City/Town

Jind

- State/UT

Haryana

- Pin Code

126102

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Women

- Location

Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Chaudhary Ranbir Singh University, Jind (Haryana)**
- Name of the IQAC Coordinator **Mrs Anjali Gupta**
- Phone No. **01681256263**
- Alternate phone No. **9416933880**
- Mobile **7988223058**
- IQAC e-mail address **iqachkmv@gmail.com**
- Alternate Email address **hkmvjind@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year))

[https://hkmvjind.com/images/aqar%202021-2022%20\(2\).pdf](https://hkmvjind.com/images/aqar%202021-2022%20(2).pdf)

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://hkmvjind.com/images/Academic%20Calendar%2022-23_1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.75	2002	01/10/2002	01/10/2007
Cycle 2	B	2.21	2019	18/10/2019	17/10/2024

6.Date of Establishment of IQAC

08/10/2012

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organization of Zonal Youth Festival
2. Introduction of NCC
3. Appointment of Principal on regular basis
4. Purchase of vehicle for institutional purpose
5. Organization of a large number of extension activities , workshops and seminars

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Upgradation of IT facilities	1. Five laptops, seven desktops and three projectors were purchased and added to already existing IT facilities.
2. Collaboration with External agencies for MoU	2. Four MoUs were signed with various outside and local agencies
3. Cultural Enrichment	3. Zonal Youth Festival was organized. A one-day workshop of music was organised. Talent Show also remained as usual a regular event of college. Many competitions such as slogan writing, speech. Declamation etc were also organised.
4. Increase in Extension Activities	4. A large number of extension activities were organized at local places outside campus as well as in nearby villages by various departments and cells.
5. Introducing the National Cadet Corps (NCC) in the Institution	5. Permission for NCC was granted on 7th March 2023 and it was introduced on 28 March 2023.
6. Organization of Seminars and Workshops	6. A large number of workshops and seminars were organized by various departments and cells.
7. Alumni Participation	7. Two of our alumnae were invited to act as judges in the Talent Show.
8. Setting up a Computer Centre for Students in Library	8. A computer center has been started with ten computers in the library.
9. Appointment of Principal on Regular Basis	9. On 2nd May 2023, the appointment of Principal on regular basis was made.
10. Beautification of Campus	10. The office of the principal was given a new look by constructing a glass cabin

	outside it. A few pieces of beautiful stone monuments were installed in the campus. A small garden was designed outside Science Block. A motivational quote was painted on the outside wall of computer lab.
11. Purchase of Vehicle	11. A tempo traveler has been purchased for the convenience of students.
12. Upgradation of Infrastructure	12. New rooms were constructed for canteen and NSS. IQAC room was set up. New furniture was purchased for waiting room outside Principal's office.
13. Maintaining the Practice of Organizing Educational and Recreational Trips for Students	13. A trip to Geeta Mahotsav, Kurukshetra was organised in collaboration with various departments. An industrial visit to Lakshya Milk Plant, Jind for students of Commerce stream was also organized.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Hindu Kanya Mahavidyalaya, Jind
• Name of the Head of the institution	Dr. Punam Kajal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01681256263
• Mobile no	9416933880
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• Pin Code	126102
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• Name of the Affiliating University	Chaudhary Ranbir Singh University, Jind (Haryana)
• Name of the IQAC Coordinator	Mrs Anjali Gupta

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• Alternate Email address	hkmvjind@gmail.com				
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9.No. of IQAC meetings held during the year			05		
• Were the minutes of IQAC meeting(s)			No		

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	24/12/2022
15. Multidisciplinary / interdisciplinary	

16.Academic bank of credits (ABC):
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	400
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1447
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	407
File Description	Documents
Data Template	View File

2.3	523
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	46
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	54
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	11491029
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	123
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The institution ensures effective curriculum delivery by following	

the academic calendar provided by university. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the university in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own lesson plans allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, role playing, seminars etc., students are taught. The students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills such as critical analysis, problem solving, evaluation and synthesis. Class test/MCQ examinations are conducted in order to assess the understanding of the students. Teachers put in all efforts to ensure quality and enhance academic growth, put extra efforts to identify slow and advanced learners and implement strategies accordingly. Practical and theoretical examinations are conducted to judge the understanding of the students. The curriculum is enriched by participation of our teachers in meetings, seminars, conferences organised by affiliating university from time to time. Subject tours and industrial visits are organised to provide practical exposure to the students. The gems of the college are honoured and awarded from time to time.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://hkmvjind.com/hkmv/Lesson-Plan

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

There is systematic and transparent continuous internal evaluation system to assess students' development and performance on a continuous bases throughout the year. HKMV follows the university exam and internal exam schedule and pattern prescribed by affiliated university. In the beginning of every academic session, the university publishes it's academic calendar, then IQAC of the college makes its own academic calendar after taking the list of activities to be performed by each department and cell. The principal after thorough review of academic calendar displays it

on the college website and on the notice board for the information of all students. Every department of college strictly adheres to the calendar.

Internal evaluation: In each course, internal assessment weightage is 20% of the total marks and is awarded on the basis of class tests, class attendance and assignment work. The criteria for the internal assessment is displayed on the department notice boards. The mentors also motivate the students to score high in internal assessment. Students having grievances can approach the concerned HOD for timely redressal. They may also approach the Grievance Redressal Cell. At the end of academic session students submit their feedback for each subject through online feedback forms.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://hkmvjind.com/images/Academic%20Calendar%2022-23_1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
8	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
111	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
The cross cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics find an ample	

space in the curriculum. Different Cells/Departments organize various activities to inculcate these issues into students. Also through quotes and paintings on boards and walls, students are sensitized. Human Values: We find human values in courses such as Public Administration, Hindi, Music (V) and English in UG programmes. Human values can be inculcated in students by engaging them in social service activities. Professional Ethics: Professional ethics are a part of the course covered by the B.A. and B.Com. students. Professional ethics as part of curriculum helps students examine ethical principles that arise in their professional/ business environment and take decisions guided by the code of ethics. Gender: Courses such as English, Hindi, Music (Vocal) bringing awareness among students about gender discrimination and other gender related issues. The teachers empower girls by sensitizing them and discussing the issues in the class. In addition, different cells of the college conduct various programmes to create awareness among the students pertaining to gender issues. Environment and Sustainability: Environmental Science is a compulsory subject for the first year UG students. This subject introduces students to the interrelationship between man and environment. The courses like Environmental Studies, Public Administration, Hindi, Political Science and English address environment and sustainability issues. Various cells of college link the students with environment by arranging environment awareness camps, seminars, workshops, extension lectures, industry visits etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

83

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	https://hkmvjind.com/images/Feedback%20Collected%2C%20Analysed%20%26%20ATR%20(22-23).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hkmvjind.com/images/Feedback%20Collected%2C%20Analysed%20%26%20ATR%20(22-23).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

513

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, College provides special programs for the students based on their learning ability. Learning ability of students is then converted into general two categories one is advanced learner and other is slow learner. College has a very good mechanism of identification of student learning levels. These are identified through the mechanism like:

- Analysis of previous year results.
- Continuous oral feedback of students.
- Analysis of Internal tests.
- Analysis of assignments

Activities for slow learners:-

- Teachers help them in improve their subjective knowledge by providing special notes and uploading video lectures.
- Slow learners are being continuously counselled by the concerned teacher for their personal problems.
- Group study system is also encouraged with the help of the Advanced learners.
- They are motivated to attend the class regularly.
- Faculty members also arrange extra classes for slow learners in their vacant period.

Institution provides special attention to the Advanced learners with advanced information through different E-books and E-journals and News Papers. Students are also motivated to participate in offline and online extra curricular activities. The academic achievement of the students are highly praised by the college by organizing prize distribution function every year.

A very appreciating and good tradition of our college is that University toppers hoist the flag in front of whole college on the

eve of Independence Day and Republic Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1447	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution emphasizes the use of student centric methods such as experiential learning, participative learning and problem solving methodologies to engage students in learning procedures that require more than class-room teaching and thereby enhancing their learning experience. At the departmental level, the HODs ensure that besides classroom teaching students are involved in activities wherein they experiment what they have learnt in their theory classes. For development of students, needful support is provided through various cells and many other different clubs. The class assignments are designed in such a way that every student gets opportunity to test his/ her problem solving ability and share the solutions with others in the class. The student centric teaching is promoted by ensuring the classroom environment to be learner friendly. Participative learning environment is created through class room question answer sessions held after completion of each topic and by organizing activities like group discussion & quiz competitions. Visits to various industries, sanctuaries and public places are organized for experiential/ participative learning. The advantage of this type of teaching and learning is that students become more creative.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://hkmyjind.com/images/Departments/IQAC/2.3.1(2022-23).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) plays a vital role in imparting education in modern scenario. In order to keep pace with fast changing times and improve the quality of education, the college has been equipped with various ICT tools. Most of the teachers in the institution blend traditional methods of teaching with ICT enabled tools to make teaching-learning process more effective and interesting. Since the pandemic of Covid-19, it has been made mandatory for all the teachers to learn use of various ICT tools for transmission and dissemination of knowledge to the students efficiently and developing better communication with them. Different workshops and short-term courses are organized by the University to train teachers for effective use of ICT tools from time to time. Projectors are used in some departments to conduct lectures in an easy to understand or interactive manner and for screening educational movies, documentaries and for power point presentations. YOUTUBE, EMAIL, WHATSAPP group, ZOOM MEETING, GOOGLE-MEET are used as platforms to communicate, provide study material and syllabus, make announcements, tests, assignments, make presentations, address queries and share information, etc. The teachers guide students about the learning material available on internet, e-books and various other sites which are helpful in better learning of subject skills. Basic Computer Awareness is a compulsory subject that is taught in the first semester of all the streams to equip students with technology based basic learning tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

354

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in term of frequency and variety. The college provides information to all the students for internal assessment format during orientation programme at very first semester. Every faculty member prepared lesson plan and discussed with the students in their lecture of the subject. For the internal assessment, guidelines issued by the affiliated University i.e. C.R.S. University are followed with the weightage of 20% of the total marks which awarded on the basis of class tests, class attendance and two assignments with the weightage of 5%, 5% and 10% respectively. Schedule of mid-term exams are notified by the Internal Examination Cell of the college. Further the Internal Examination Committee announce the dates, set the papers, conduct the exam and ask the teachers to notify the student's result in their respective classes. In order to ensure the transparency in internal assessment, teachers communicate the students about their performances and display internal assessment on the department notice board. The sign of students is taken in the attendance register so that the grievance

can be rectified timely. Students having grievance can approach the concerned HOD or they may also approach to report the Grievance Redressal Cell. It is responsibility of the cell to report the cases of biasing, discrimination and non-transparency to the principal. The message of absentee students is informed telephonically to their parents. The record of tests, assignment and presentations are also maintained by concerned subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://hkmvjind.com/images/Notice/MechanismOfInternalAssesment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per University guidelines internal assessment taken one time in one semester. After the internal assessment records are displayed on the notice board and in the WhatsApp groups and discussed by the teachers in the respective classes the students are provided sufficient time to look into the records and allowed stipulated period to report any discrepancy found in the internal assessment. The checked answer book as well as the attendance are shown to each student. If they have any doubt or query, they can raise before the incharge. If the issue not solved satisfactorily, the HOD takes the matter into consideration and resolve it. But at the later stage, student can approach to the Grievance Redressal Committee. The problem is discussed, solution is sought and student is intimated with the solution. At university level, there is a provision for revaluation of answer sheets. The students who are not satisfied with the marks given, can apply for revaluation. The students against whom UMC cases are registered in the final examination are dealt with justifiably. The College maintains a 'Complaint Register' regarding discrepancies in internal assessment, DMC, exam results and cheating cases. The students are given opportunity to clarify their positions. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within time limit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://hkmvjind.com/images/Notice/MechanismToDealWithInternalExaminationRelatedGrievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their graduate and post graduate course. Our college offers different programmes in Arts, Commerce and Science with unique and well defined outcomes. The programme outcomes are summarized here:-

1. Development of their allaround personality to face social, economic and political challenges of the world.
2. Learn and understand the mother tongue as well as foreign language English and use them effectively in the day-to-day life.
3. Increase in the capability of students to make decisions at personal as well as professional level.
4. The knowledge of costing, marketing, Advertising and Management Accounting will help the students to stand in the organization.
5. Development of leadership quality among them through quality education.
6. Comprehending fundamental concepts and depth of scientific knowledge.

Mechanism of communication: The programme outcomes of various courses are built into the curriculum of each discipline and available on college website. Personal counseling of the student is done as per the need of the students so that outcome can be attained. The outcome of courses is clearly outlined on the very first day of each academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hkmvjind.com/images/Course_Outcome/Outcome_of_Courses_2022-23.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Merely stating, displaying and communicating the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs), will not suffice the purpose unless there is a strong and structured mechanism for evaluating the attainment of them. The IQAC has prepared an effective and proper mechanism for the attainment of POs, PSOs and COs. The Pos, PSOs and Cos are assessed through direct and indirect methods: Direct Method The direct method is used for the calculation of the attainment of COs and is based on the performance of the students in internal assessment awarded by the faculty through assignments, class tests, attendance and general conduct. This has 20 percent weightage, whereas the external assessment by the university has got 80 percent weightage. Indirect Method The indirect method of assessment involves collection of feedback from the outgoing students in the form of a questionnaire that provides inputs on curricula and delivery like:

- Name of the Programme.
- Availability of course information through website and prospectus.
- Programme specific outcomes, programme outcomes and course outcomes are displayed on college website.
- Satisfaction with the quality of the course and curriculum delivery offered.
- Recommending this program to other students
- Rating overall quality of learning experience in the college.
- Recommendations to improve the program.

The recommendations received from students through the feedback are discussed and corrective measures are taken towards the improvements and attainments of POs, PSOs and Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

337

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://hkmvjind.com/images/Departments/IO AC/AnnualReport2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://hkmvjind.com/images/Feedback Analysis of Students under Students Satisfaction Survey \(22-23\).pdf](https://hkmvjind.com/images/Feedback Analysis of Students under Students Satisfaction Survey (22-23).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Being a predominately undergraduate institution with three postgraduate departments, Hindu Kanya Mahavidyalaya, Jind appreciates and plays an encouraging role in promoting an ecosystem for innovation among the faculty members as well as the students. Physical space, common services and networking connections have been adopted by the college to keep the students at par with the latest techniques in their respective fields of study. Ideas are inculcated by the method of writing assignments. The different topics from the text- books are selected and the students are given a specific time to study, identify the problem in the case studied, suggest a solution to it and reproduce whatever they have observed through presentations. The college also tries to maintain global and dynamic competitiveness, eminence of human capital and high standards of quality research among the faculty members through promoting and sending them in state, national and international level seminars, conferences and workshops. Our college fosters the teachers to submit innovative

research papers and publish them in journals with ISBN and ISSN. The college is taking very promising initiative towards entrepreneurship and career placement programmes. Career counselling cell and placement cell are constructed to encourage job oriented ecosystem among the students. Information Technology and Fashion Designing courses help students to reach their highest aspirations. For fulfilling the purpose of 'knowledge transfer' cooking and Fashion Designing workshop, Hobby and Yoga classes are organized by the college time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

NI1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our Institution, the majority of students come from nearby rural areas. The college was started with the aim to promote the girls education and develop critical thinking in order to make

them independent and self reliant so that they may lead the successful life besides fulfilling all the roles expected by the society. Women are the foundation of family, community, society and play a key role in nation building. Our college has young dynamic faculty having excellent knowledge of their field, good academic record and research exposure. They always try to inculcate the scientific knowledge, development of entrepreneurial skill, professional attitude in the students by organizing different extra-cocurricular activities and extension activities. These activities are conducted under the banner of NSS, Women Cell, Legal Cell, Red Ribbon Club, Red Cross, Voter Cell etc. The activity under the extension activities ranges from awareness campaign about HIV/AIDS, Literacy Programme, Awareness Rallies conducted for making voters aware and voters forms were distributed in the colonies etc. The College aims at holistic development of the students through such activities along with studies. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them. The activities kindle the patriotic spirit of the students, develop self discipline and tend to follow ethics in their personal and professional life

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

480

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern infrastructure of our institution plays a vital role in enhancing the quality of education and facilitating teaching learning process effective, efficient and participating. The campus has covered an area of 7.18 acres comprising buildings with all modern amenities. The well-designed classrooms with proper ventilation, seminar hall and classrooms with ICT facilities, enables interactive sessions and presentation. The institution also prioritizes practical learning by providing various well-equipped laboratories such as Physics, Chemistry, Home Science, Computer and Geography Labs etc. The well enriched library of our college which is a valuable asset for the students and faculty, contributes to the research and knowledge enhancement.

Sr. No

Item

Unit

1.

Classrooms

25

2.

Auditorium

01

3.

Seminar Hall

01

4.

ICT enabled Class Room

05

5.

Music Vocal Room

01

6.

Music Instrumental Room

01

7.

Sports Room

01

8.

Library

01

9.

Laboratories which include

14

Computer Labs

05

Home Science Lab

02

Geography Lab

01

Chemistry Lab

02

Physics Lab

03

Fashion designing Lab

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution believes in the dictum of 'A Healthy mind lives in healthy body'. Keeping this in view and recognizing the importance of physical activities, our institution has made positive efforts to impart adequate facilities for sports, indoor and outdoor games, gymnastics and yoga to our students. Our sports in-charge does her best to bring out the best in the area of sports to encourage students to participate in sports and develop a holistic approach to education. The gymnasium of college has a number of modern equipments and machines for workout and physical fitness of the students as well as staff members.

Our college has adequate cultural facilities to facilitate the taste of the students in music, dance and other related activities. We have Music vocal as well as Music Instrumental as optional subjects in Art faculty and regular in-charges are there to teach, guide and supervise all the cultural activities. Sufficient musical instruments like Sitar, Tabla, Dholak, Guitar, Casio, Dilruba, Santoor, Harmonium etc., are available along with the accompanists. Special guidance is made available to students at specific cultural occasions. Student's participation is also marvelous at the different levels like National, Inter University, State, and Zonal, Inter-zonal, District level's inter-college programmes in every event related to singing, dancing, theatre and instrument playing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

98440

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library management system is a software program that uses to maintain the record of the library. It tracks the information of the number of books inside the library, what number of books are issued, or how many books have been deposited back or renewed or due fine charges, and so on .You can locate books in an immediate and control all the statistics effectively and orderly the use of this system. The purpose of a library management software is to provide immediate and accurate statistics concerning any form of library study material, thereby saving lots of time and effort .Our college library is computerized with integrated library control software program SOUL 2.0 (Software for University Libraries) of INFLIBNET. The numerous library works such as statistics access, issue and returned back and renewal of books,

member logins and so on are done via the software program. OPAC (Online public access catalogue) is also available in the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

95714/- for Books (Hardcopy) + 31190/- for Journals (Hardcopy) + 28558/- for Magazines (Hardcopy) + 17002/- for Newspapers (Hardcopy)= Rs. 172464/- this amount on received items bases/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Online Users (Students) 1 User per day + Offline Users (Students)
37 Users per day + Staff 1 User per day

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides a round-the-clock IT-enabled teaching-learning environment on the campus. The campus is regularly upgraded with necessary IT facilities. The institution is equipped with 127 computers and nine laptops, all equipped with required software. Faculty members of the institution have also been provided with laptop, computers and tripod. Scanners, Printers, Xerox facilities are available and faculty members can use these facilities for official purpose. The college campus has Wi-Fi facility and faculty members have access to Wi-Fi to gain information, carry out research activities. The college campus is under CCTV surveillance to ensure transparency as well as safety to all students and staff. The following table shows the list of updated IT facilities in the academic year 2022-23:

Date

Nature of Updating

Quantity

Room No.

24-05-2023

HP Desktop

3

Clerical Office

24-05-2023

HP Desktop

1

IQAC Office

24-05-2023

HP Desktop

3

201

24-05-2023

HP Laptop

1

202

24-05-2023

HP Laptop

1

212

24-05-2023

HP Laptop

2

205

24-05-2023

HP Laptop

1

IQAC

24-05-2023

EPSON Projector

1

215

24-05-2023

EPSON Projector

1

207

24-05-2023

EPSON Projector

1

116

30-05-2023

Installation of Wi-Fi with speed 200mbps

-

IQAC

09-06-2023

Toshiba 1TB HDD

2

Clerical Office

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

136	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****8299820**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Chaudhary Ranbir Singh University with regards to the selection. The students need to fill the online application form. Applications are scrutinized

by the verification committee and admissions are done after scrutinizing them by strictly adhering to the university norms. At the start of each new session, department heads and in charges review the need for new equipments, Up-gradation of existing equipments as well as write - off of obsolete equipments followed by annual stock taking and stock verification exercise.

Infrastructure: The student as well as the teaching community is free to use all the facilities such as sports, gymnasium, computer labs etc. available within the campus. An electrician is hired on annual basis to look after day to day complaints. The institution constantly upgrades its IT infrastructure as per the requirements from time to time. The Library follows certain protocol in the usage of books. At the beginning of the first year, each student is issued library cards after collecting their details.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

349

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
183	
File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://hkmvjind.com/images/Departments/IO AC/5.1.3%20(2022-23).pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
630	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
630	

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

123

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Academic and administrative related work is performed by representatives of students. Students from Science, Commerce and Arts faculties are chosen from their respective departments and these students help in organising festivals and competitions under the guidance of teachers. In every subject a secretary, a treasurer and a President is chosen from the first year, second year and third year respectively and these societies and the office bearers help in organising intra-college functions, Inter college functions and other functions at state and national level. The students from sports and NSS also actively contribute to activities in the college. The students also become student editors in various subjects and contribute to the college magazine and in the IQAC there is also a students representative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. Yes, there is a registered Alumni Association that contributes significantly to the development of the institution.

2. They help college by donating money according to their capacity. In meeting of Alumni Association it was decided that Page 41/69 22-12-2023 12:05:44 Annual Quality Assurance Report of HINDU KANYA MAHAVIDYALAYA JIND ex-students of the college will be invited as a Guest to deliver lectures or chair a session at functions organized by the college.

3. Members of Alumni Association also conduct many workshops for the students free of cost according to their expertise. They also act as Recourse Persons and deliver lectures on various topics. Some of them are employed as regular lecturers, parttime lecturers and at various posts in clerical department.

4. During this session, the institute organized a 'Talent Hunt Show' in which members of Alumni Association were invited to judge the event. By engaging alumni in such events, the institution can continue to benefit from their skills and experiences. Thus, the alumni significantly played a vital role to develop positive thinking, maintenance of harmonious relations and morals among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision:To achieve excellence and perfection as a progressive and modern centre of knowledge and personality development in an ethical way that goes in tune with brilliant career prospects and social viability.</p> <p>Mission: To encourage female education and to make available all possible opportunities to the girls belonging to all sections of rural and urban society, to Infuse the sense of discipline and morality, equipping them with all means to compete with the fast changing and competitive world thus grooming them to become responsible citizens. The institution is governed by the rules and regulations of Higher Education authorities and those of the affiliating University, which under the direction of the Chairperson of Managing Committee, Executive Council, Principal and all faculty members are adhered to strictly. The perspective plans of the institution include development of infrastructure, providing best IT facilities to the students and staff, giving best results in academic, sports and cultural fields making whole campus clean, green and eco friendly and to promote research work among teachers. Teachers act as guiding light to implement all the policies and regulations given by Higher Education Department and the university. Various decisions are taken in the meetings of staff with the principal and the Chairperson and their implementation is also closely supervised by the in charges.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralized and participative management. The decisions and policies are discussed collectively but the responsibility of implementation is distributed to all from the highest to the lowest according to their profile. The Principal, with the approval of Chairperson, conveys the instructions and policies to faculty members. Duties regarding various administrative, academic, managerial and others are allocated to all the faculty members equally. Various committees are formed for smooth and effective working and management. The individual as well as the committee is responsible for every duty they are conferred upon. Right from the beginning of the academic session, the Chairperson, Managing Committee as well as the Principal hold meetings with the faculty members as well as with various committees separately to discuss the plan of action taken and to ask about their reports of implementation. All the academic activities are decentralized and decisions are taken based on discussion in the department meetings, faculty meetings with the Principal and with the Chairperson. The Principal co-ordinates with the departments, administration and management. Participative management provides extensive scope for having collaboration among various departments for implementation of the activities in the institution uniformly and as a team.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the IQAC meeting held on 07 October, 2022, it was decided that Zonal Youth Festival of Session 2022-23 will be held in college premises as per directed by DYCA, Chaudhary Ranbir Singh

University, Jind. 16th and 17th November, 2022 was decided for the Zonal Youth Festival of Safidon Zone as directed by DYCA, Chaudhary Ranbir Singh University, Jind. Sh. Narender Bijraniya, (SSP), Jind will be Chief Guest on opening ceremony of festival and Mr. Sandeep Singh (Sport Minister) Haryana, Sh. Krishan Midha (MLA) Jind will be Chief Guest of Valedictory session i.e. on 17th November, 2022 was decided. Various committee were constituted for the successful conduct of the event.

Convenor: Dr. Upasna Garg

Co-convenor: Dr. Geeta Gupta

Organising Secretary: Mrs. Anjali Gupta

1. Reception & Lamp Lighting Committee (Welcome Committee)
2. Registration Committee & Invitation Committee (Certificate Preparation/Identity Cards & Coupons Distribution/Allotment of Rooms)
3. Hospitality Committee (Photography, Video, Bouquets, Badges, Files, Hospitality of Dignitaries)
4. Designing of Flex, Invitation Cards, Banners (Online Result Preparation, Compiling of Results, Online Receiving entry forms)
5. Tent & Seating Arrangement Committee (Sound & Electricity, Seating of Press)
6. Purchase & Distribution of Prizes Committee
7. Decoration & Beautification of Campus Committee (Decoration/Flags/Marking/Banners/Flex Boards/Rangoli)
8. Discipline Committee
9. Cultural Committee
10. Stage Secretary/Time-Keeping Committee
11. Tea & Meals Committee
12. Accommodation Committee (Judge, Observers, Jury Members)
13. Press & Media/Facebook/Publicity Committee
14. Boarding & Lodging Committee (Teams)
15. Payment Committee (T.A./D.A./Office Work Committee)
16. Stationary & Files Distribution Committee
17. Parking Committee

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://hkmyjind.com/images/Minutes_of_meeting_22-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college includes office bearers as President, Vice-president, Secretary and Treasurer, 7 members from management, 2 college representatives. The Governing Body takes all the important decisions of the college. At administrative level, the Principal is the head of the institution who with the active support of the staff members conveys the decisions taken to various councils and committees formed to accomplish the tasks. The Principal communicates the responsibilities to the Head of the Departments and members of various committees. Academic Calendar is prepared in the beginning of the session. There are a number of working committees formed each year to implement the decisions effectively. Discipline Committee, Youth Welfare Committee, Advisory Committee, NSS, Red Ribbon, RedCross, Women Cell, Sports Committee, Canteen Committee, Tea & Meals Committee, Cleanliness and Beautification Committee, Legal Cell, UGC Committee, IQAC, Examination Committee, Library Committee, Press & Publicity Committee, Purchase Committee, Quotation Committee, Maintenance Committee are the various committees which provide a strong framework to all the concerned activities. All the service rules contained in the University Calendar CRSU and Haryana Govt. are strictly adhered to. Recruitment and promotion of faculty is strictly done according to the regulations framed by UGC, affiliating University and Govt. of Haryana. The college has an active grievance redressal mechanism for teaching and non teaching faculty members. In the Governing Body also, we have staff representative who act as a link between staff and management for a better co-ordination.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hkmvjind.com/images/Organogram%20of%20the%20Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per University norms and Department of Higher Education rules, the following welfare measures are taken for all teaching staff and non teaching staff: 1.Six months Maternity leave to permanent teaching staff. 2.Pension to all who are eligible for the benefit. 3.Fee concession in admission for wards of the staff members.4.Earned leave and Casual leave to all regular staff members as per UGC norms. 5.Free medicine and bed facility for the sick during college hours and in case of emergency help is provided to take them to hospital. 6.Free uniform each year for housekeeping staff. 7.Wheat loan with EMI facility for housekeeping staff. 8. Marriage gifts to all employees from staff fund. 9. PF loans are sanctioned as per GOI rules. 10. Ex-gratia financial help to the family of deceased staff member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution has a well-structured Performance Appraisal System for faculty members. Each year, they complete the Annual Confidential Report (ACR) to detail their teaching outcomes, use of innovative teaching methods, research activities, and

participation in seminars/conferences. Additionally, their contributions to college activities, administrative duties, and relations with administration are recorded. A minimum score in the Academic Performance Indicator (API) is essential for promotions, evaluated by the IQAC, approved by the university, and endorsed by the Director of Higher Education. Part-time lecturers' and non-teaching staff's performances are also assessed, contributing to the holistic growth of our educational environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Generally two financial audits are conducted each year. One external and one internal audit. Internal audit is conducted by a competent chartered accountant and is complete for the year 2022-2023. External audit is conducted every year by DGHE, Haryana and is completed for the year 2021-2022. The principal external audit is conducted after every five years by Principal Accountant General (Auditor) Haryana and is complete for till the year 2019-20. Now it will be conducted after five years. Objections of any kind are promptly addressed by presenting the relevant information or document to the auditors. All measurements are taken care of to keep transparency in the financial records. Upon meeting the norms, the signed audit report is presented to us.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil	
File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File
6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources	
<p>The primary sources of funding for the college include grants from the State Government for the salaries of regular staff, development grants from UGC, various funds, and fees such as Building fee, Development fee, computer fund, Red Cross Fund, NSS fund, and Youth Welfare Fund collected from students additionally, fees from students enrolled in self financed courses, rent from the college shops, and donations from individuals and philanthropists contribute to the institution's financial pool.</p> <p>The college has its own fund utilization system. To meet staffing requirements, the institution engages a significant number of teaching and non-teaching staff on a temporary basis. The funds collected from the mentioned sources are utilized to pay their salaries. Oversight of fund usage is conducted by the Principal and Managing Committee.</p> <p>The purchase process is initiated by a purchase committee, which includes senior faculty members, Quotations are solicited and after negotiations, purchase orders are issued. Payments are released upon the delivery of respective goods, following the terms and conditions outlined in the purchase order. Transparency is maintained throughout all transactions via through testing and verification of items. Only authorized personnel are permitted to conduct transactions through the bank. Financial statements undergo preparation by a chartered accountant for accuracy.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices institutionalized with IQAC initiatives are

1. Seminar, Workshops and Conferences organized by various Departments and Cells of the college.
2. Organization of Extension activities.

To impart practical knowledge of the subject and enhance the understanding of theoretical concepts, various workshops, seminars, and conferences were organized throughout the session.

Secondly, the basic objective of extension activities is to create social awareness among students by providing them opportunities to work with people. This also aims to instill an awareness and knowledge of social realities, fostering concern for the welfare of the community, and engaging in creative and constructive societal development. For fulfillment of these objectives various extension activities has been organized by cells and departments of the college.

File Description	Documents
Paste link for additional information	https://hkmvjind.com/images/Minutes_of_meeting_22-23.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process undergoes comprehensive review at various levels, commencing with departmental assessments, the Annual Academic Review, meetings of the College's Governing Body and oversight by the Internal Quality Assurance Cell (IQAC). The IQAC scrutinizes the teaching-learning process methodology and outcomes through a feedback mechanism and periodic meetings. Feedback is actively sought from both students and teachers, meticulously analysed and subsequently published on the college website to assess the efficacy of the teaching-learning framework.

In alignment with institutional norms, all departments are instructed to adhere to practices such as the punctual submission of workload requirements, timely distribution of timetables among faculty and the integration of ICT in teaching methodologies. Results are compiled on a teacher-wise and class-wise basis, subjected to analysis and performance reviews are conducted by the managing committee in collaboration with IQAC members during meetings. Comprehensive records of these proceedings are documented in the IQAC Minutes, accessible on the college website.

Example-I: Collaboration with external agencies for MOU.

Example-II: Introduction the National cadet corps (NCC) in the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://hkvmjind.com/images/Departments/IQAC/AnnualReport2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Following activities were held by college for gender equality and sensitization for women in the session '2021-22' in the campus. A state level online Essay Writing Competition was organized under the supervision of Women Cell on 25.01.2022 to 10.02.2022. The topic was 'Gender Sensitization' in which 77 students participated. On 3rd March, 2022 and 8th March, 2022 faculty members and students of our college had participated in women's week programme 'Gender Equality today for a sustainable tomorrow' organized by C.R.S. University, Jind. On the occasion of International Women's Day on 4th March, 2022 a poster making, speech and poetry recitation competition was organised at college level on the topic- Women Empowerment, Beti Bachao-Beti Padhao, Role of a women in changing Environment and Gender Equality. The Legal Literacy Cell of our college organized online slogan writing and poster making competition in the month of December and January, 2022. Domestic Violence, Female Education, Female Foeticide and Dowry Prohibition were the topics of the competition. In this competition 15 students participated. Online poster making competition was organised under the supervision of NSS Cell on 24 January, 2022 on the topic- Beti Bachao-Beti Padhao. In this competition 12 students participated. NSS cell celebrated 'Poshan Maah' dated 1 September, 2022 to 20 September, 2022. A National Level Quize Competition was organized on the topic 'Foodand Nutrition', 239 students participated in this competition.

File Description	Documents
Annual gender sensitization action plan	https://hkmvjind.com/images/Departments/IQAC/7.1.1AnnualGenderSensitizationActionPlan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hkmvjind.com/images/Departments/IQAC/7.1.1SpecificFacilitiesProvided.forWomen.inTerms.of.aSafetyAndSecurity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>1. Solid waste management: There is a proper mechanism for solid waste management in the college. Leafy and organic waste generated by trees is dumped off in the garbage pit for preparation of manure. The other solid waste is collected in containers and put in a municipal truck that comes to carry it. Three separate coloured Dustbins have been kept in college so that solid, liquid and e-waste could be segregated. Paper waste, Plastics and iron scrapings are auctioned-off to scrapper.</p> <p>2. Liquid waste management: Liquid waste generated from canteen and home science lab is segregated from other wastes and kept in blue dustbin. The municipal trucks meant for liquid waste carries the waste and disposes it off.</p> <p>3. E-waste management:The e-waste is collected separately and than disposed off.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college prioritises fostering an inclusive environment through multifaceted efforts that promote tolerance and harmony among diverse communities. Cultural diversity is celebrated through events that showcase various traditions, encouraging students to appreciate and understand each other's backgrounds. The

institution actively supports regional, linguistic, and communal diversity by cultural festivals that highlight the richness of different communities.

In recognizing socioeconomic disparities, the college implements initiatives to ensure equal opportunities for all students. Scholarship programs, mentorship initiatives, and outreach projects aim to bridge gaps and create a more equitable learning environment. Sensitivity workshops and awareness campaigns foster a spirit of understanding, discouraging discrimination based on socioeconomic factors. The college promotes open dialogue platforms where students can express their perspective, reservation policy is implemented as per government rules. The college has many committees to ensure tolerance and harmony in the institution

Additionally, the college promotes open dialogue platforms where students can express their perspectives and engage in constructive conversations about social issues. These initiatives aim to create a campus culture that values inclusivity and embraces differences. The institution's commitment to diversity extends beyond rhetoric, with policies in place to address discrimination and ensure that every student feels respected and supported in their educational journey. Through these efforts, the college cultivates an environment where students from various backgrounds can thrive academically, socially, and personally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively engages in a range of activities to instill values that align with the principles outlined in the Constitution of India, fostering a sense of responsibility and citizenship among students. Civic education programs are organized to educate

students about their rights and duties as citizens, emphasizing the democratic values enshrined in the constitution.

Community service initiatives, such as voluntary outreach programs and social awareness campaigns, encourage students to actively contribute to societal well-being. Debates, seminars, and panel discussions are organized to facilitate discussions on constitutional principles, promoting critical thinking and an understanding of the democratic fabric of the nation.

The college integrates ethical and moral education into the curriculum, emphasizing values like justice, equality, and fraternity as enshrined in the preamble of the constitution. Student-led societies often collaborate with local communities, reinforcing the importance of social responsibility. Furthermore, the institution conducts workshops on legal literacy to enhance students' awareness of constitutional rights and responsibilities. Through these varied initiatives, the college aims to nurture a generation of responsible citizens who are not only well-versed in constitutional values but are also actively committed to upholding the principles of justice, liberty, equality, and fraternity in their communities and the broader society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://hkmyjind.com/images/Departments/IQAC/7.1.9%20(2022-23).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators

B. Any 3 of the above

and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organises and celebrates national and international commemorative days, events and festivals. Republic Day and Independence Day are celebrated every year with lot of fervour and enthusiasm. Many programmes and activities are celebrated such as Fit India Movement ,World Literacy Day, birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi. Rashtriya Ekta Diwas, Yuva Divas, NSS Day, National Sports Day, Rass Bihari Boss Jayanti, Environment Day, Geeta Jayanti Celebrations, Har Gher Tiranga Abhiyan, National Nutrition Month ,World Cancer Day and a plethora of programmes were conducted under the broad banner of Aazaadi Ka Amrit Mahotsav. Menstrual Hygiene Day and Hindi divas were commemorated in the session 2022-23. Cycle Day, Voter's Day, Sardar Vallabh Bhai Patel's Jayanti were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

Community Empowerment Through Student-Led Outreach Programs

In response to the pressing societal needs and a commitment to civic engagement, our college initiated the "Community Empowerment" outreach program. The aim is to create a positive impact on the local community while providing students with valuable experiential learning opportunities.

Students actively engage in various community service activities, including educational workshops, awareness campaigns and environmental initiatives. These efforts are student-driven, promoting leadership, teamwork, and a sense of responsibility towards society.

The program has led to measurable improvements in community well-being, such as increased literacy rates, improved health awareness, and a cleaner environment

The success of this outreach program relies on collaborative efforts between students, faculty, and local community leaders.

Title: Sowing Sustainability: Green Practices at H.K.M.V. Jind

In alignment with environmental consciousness and a commitment to sustainable living, H.K.M.V Jind has instituted a "Sowing Sustainability" program incorporated various green practices to reduce the college's ecological footprint and install eco-friendly habits among students and staff. The objectives of implementing green practices are -

Environmental Conservation: By reducing ecological impact of the college's activities. **Resource efficiency:** By optimizing the use of resources such as energy, water and material to minimize waste and decrease the environmental footprint of the college.

Sustainable Education: By integrating the sustainability principles into the curriculum. **Community Awareness:** By making aware students, faculty and staff about the importance of sustainable practices.

File Description	Documents
Best practices in the Institutional website	https://hkmvjind.com/images/Departments/IOAC/BestPracticiesFirst(2022-23).pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Establishing a Herbal Garden

Recognizing the importance of holistic education and sustainability, the college has taken initiative offocusing on the development of a herbal garden within the college premises. It aims to provide students with a hands-on learning experience about the significance of herbs in various aspects of life, including health, environment, and culture.

The college has allocated a dedicated space for the herbal garden, where students actively participate in planting, cultivating, and maintaining a diverse range of medicinal and culinary herbs. It incorporates herbal studies, practical gardening skills, and the promotion of eco-friendly practices.

The herbal garden has not only become a vibrant learning hub but has also positively impacted the college community. Students have gained practical knowledge about herbal remedies, sustainable gardening, and the cultural significance of herbs. Additionally, the garden serves as a space for relaxation and stress relief, contributing to the overall well-being of students.

The development of the herbal garden requires financial support for seeds, soil, gardening tools, and informational materials. Collaborations with local nurseries, herbalists, and environmental experts contribute to the success of the initiative.

By establishing a herbal garden, the college not only enriches the educational experience but also promotes sustainable practices, wellness, and a deeper connection between students and nature.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution plans to get the following activities done in the session 2023-24.

Energy audit Green audit Academic and administrative audit
 Language lab Organization of workshops and seminars Extension
 activities Installation of sign boards and awareness instructions
 Beautification of campus by motivational wall paintings
 Educational trips Signing of MOUs Activities under Mou Preparation
 of action plan of departments Updating the website Orientation
 program Sports meet Alumni activity Introducing value added
 courses Concession in fee on merit basis to boost admission

Language lab