



HINDU KANYA MAHAVIDYALAYA, JIND
Affiliated to C. R. S. University, Jind



A
Report
on
Value Added Course
on
Soft Skills

Dr. Sushma Garg
Course Coordinator

Dr. Geeta Gupta
Convenor, VAC

Dr. Punam Kajal
Principal

Report

| | |
|---|---|
| Name of the Course | Soft Skills |
| Date of Course | 19 October 2023 – 7 December 2023 |
| Duration | 32 Hours |
| No. of Students Enrolled in the Course | 80 |
| No. of Students Completed the Course | 43 |
| Learning Outcomes of the Course | <p>Upon completion of this course, the students will be able:</p> <ol style="list-style-type: none">1. To know about various aspects of soft skills and learn ways to develop personality.2. To understand the importance and type of communication in personal and professional environment.3. To provide insight into much needed technical and non-technical qualities in career planning.4. To learn about leadership, team building, decision making and stress management. |

Notice

NOTICE

Notice No.: 200782

Date: 10.10.2023

All the students of UG/PG programs of the college are informed that for overall development of students, 10 Value Added Courses of 32 hours each are going to be introduced from 19th October 2023. After the completion of the course there will be an exam of the course. Those students who will qualify the exam will be awarded certificates. The students who are interested to get enrolled in these Value-Added Courses are required to ✓ against their selected course in registration form up to 14th October 2023.

| Sr No. | Name of Value-Added Course | Overall Incharge | Teacher | Time | Room No. |
|--------|---|-------------------|---------------|------------------|----------|
| 1. | Grammar for Competitive Examinations | Dr. Geeta Gupta | Mrs. Sushila | 2:15 pm- 3:15 pm | 208 |
| 2. | Social Etiquettes | Mrs. Anjali Gupta | Ms. Divya | 2:15 pm- 3:15 pm | 209 |
| 3. | Human Rights | Mrs. Neelam | Dr. Rachna | 2:15 pm- 3:15 pm | 210 |
| 4. | Computer Programming in C | Mrs. Anju | Mrs. Ritu | 2:15 pm- 3:15 pm | 217 |
| 5. | Ecology and Waste Management | Dr. Neelam Rani | Dr. Munni | 2:15 pm- 3:15 pm | 221 |
| 6. | Soft Skills | Dr. Sushma Garg | Ms. Aakanksha | 2:15 pm- 3:15 pm | 116 |
| 7. | History of Haryana for Competitive Examinations | Dr. Rashmi | Mrs. Soni | 2:15 pm- 3:15 pm | 117 |
| 8. | Women and Society in India | Dr. Anshu Sailpar | Mrs. Jyoti | 2:15 pm- 3:15 pm | 223 |
| 9. | Health and Nutrition | Dr. Seema | Mrs. Tanu | 2:15 pm- 3:15 pm | 222 |
| 10. | Skin Care | Mrs. Arti Saini | Mrs. Nitisha | 2:15 pm- 3:15 pm | 118 |


10/10/2023
Principal

Hindu Kanya Mahavidyalaya
Jind (Haryana)

Syllabus

**Syllabus
for
Value Added Course
in
Soft Skills
Course Code SS – 2023**

**Time: 1 Hour
Max. Marks: 50
Min. Marks: 20**

Note: The examiner is required to set twenty-five questions, all questions are compulsory and carry equal marks.

Learning Outcomes of the Course:

Upon completion of this course, the students will be able:

- 1) To know about various aspects of soft skills and learn ways to develop personality.
- 2) Understand the importance and type of communication in personal and professional environment.
- 3) To provide insight into much needed technical and non-technical qualities in career planning.
- 4) Learn about Leadership, team building, decision making and stress management.

Unit -I

Introduction to Soft Skills and Hard Skills Personality Development:

Knowing Yourself, Positive Thinking, Johari's Window, Communication Skills, Non-verbal Communication, Physical Fitness.

Emotional Intelligence:

Meaning and Definition, Need for Emotional Intelligence, Intelligence Quotient versus Emotional Intelligence Quotient, Components of Emotional Intelligence, Competencies of Emotional Intelligence, Skills to Develop Emotional.

Unit -II

Communication Today:

Significance of Communication, GSC's 3M Model of Communication, Vitality of the Communication Process, Virtues of Listening, Fundamentals of Good Listening, Nature of Non-Verbal Communication, Need for Intercultural Communication, Communicating Digital World.

Unit -III

Employment Communication: Introduction, Resume, Curriculum Vitae, Scannable Resume, Developing an Impressive Resume, Formats of Resume, Job Application or Cover Letter.

Job Interviews:

Introduction, Importance of Resume, Definition of Interview, Background Information, Interview Skill Tips, Changes in the Interview Process, FAQ During Interviews.

Group Discussion: Introduction, Ambience/Seating Arrangement for Group Discussion, Importance of Group Discussions, Difference between Group Discussion, Panel Discussion and Debate, Traits, Types of Group Discussions, topic based and Case based Group Discussion, Individual Traits.

Unit – IV

Leadership and Team Building:

Leader and Leadership, Leadership Traits, Culture and Leadership, Leadership Styles and Trends, TeamBuilding, Types of Teams.

Decision Making and Negotiation:

Introduction to Decision Making, Steps for Decision-Making, Decision-Making Techniques, Negotiation

Stress and Time Management:

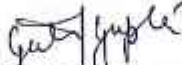
Stress, Sources of Stress, Ways to Cope with Stress.

Reference Books:

1. Personality Development and Soft Skills, Barun K. Mitra, Oxford Press
2. Business Communication, Shalini Kalia, Shailja Agrawal, Wiley India



Dr. Sushma Garg
(Course Coordinator)



Dr. Geeta Gupta
(Convenor, VAC)



Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)
Dr. Punam Kajal
(Principal)

Attendance

Attendance Sheet/Signature Chart
Value Added Course - Soft Skills

| Sr. No. | Name | Class | Roll No. | 1/10 | | 2/10 | | 3/10 | | 4/10 | | 5/10 | | 6/10 | | 7/10 | | Signature |
|---------|-------------|----------|---------------|------|-----|------|-----|------|-----|------|-----|------|-----|------|-----|------|-----|-------------|
| | | | | Day | Day | Day | Day | Day | Day | Day | Day | Day | Day | Day | Day | Day | Day | |
| 1 | HIMANSHI | B.A. III | 1211922002004 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Himanshi |
| 2 | SUMI MANDAL | B.A. III | 1211922002011 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sumi |
| 3 | JYOTI | B.A. III | 1211922002013 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Jyoti |
| 4 | ANJU | B.A. III | 1211922002014 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anju |
| 5 | BHAVNA | B.A. III | 1211922002019 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Bhavna |
| 6 | GUDDI | B.A. III | 1211922002026 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Guddi |
| 7 | DIPTI | B.A. III | 1211922002027 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Dipti |
| 8 | ANJALI | B.A. III | 1211922002029 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anjali |
| 9 | PARUL | B.A. III | 1211922002031 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Parul |
| 10 | KOMAL | B.A. III | 1211922002039 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal |
| 11 | KAVITA | B.A. III | 1211922002044 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Kavita |
| 12 | CHANCHAL | B.A. III | 1211922002049 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Chanchal |
| 13 | SWATI MALIK | B.A. III | 1211922002054 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Swati |
| 14 | MONIKA | B.A. III | 1211922002059 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Monika |
| 15 | SALONI RANI | B.A. III | 1211922002064 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Saloni Rani |
| 16 | HEENA | B.A. III | 1211922002066 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Heena |
| 17 | AANCHAL | B.A. III | 1211922002068 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Aanchal |
| 18 | POOJA | B.A. III | 1211922002069 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Pooja |
| 19 | BHARTI | B.A. III | 1211922002073 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Bharti |
| 20 | MANISHA | B.A. III | 1211922002086 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Manisha |
| 21 | PREETI | B.A. III | 1211922002087 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Preeti |
| 22 | SIMRAN | B.A. III | 1211922002089 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 23 | NITIN | B.A. III | 1211922002092 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Nitin |
| 24 | MEENU RANI | B.A. III | 1211922002094 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Meenu Rani |

Aksa...

Principal
Hindu Kenya Mahavidyalaya
Jind (Haryana)

| Roll No. | 8/11 | 9/11 | 17/11 | 19/11 | 20/11 | 21/11 | 22/11 | 23/11 | 24/11 | 25/11 | 26/11 | 27/11 | 28/11 | 29/11 | 30/11 | 31/11 | 7/12 | Signature |
|---------------|------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|-----------|
| 1211922002004 | P | P | P | A | P | P | P | P | P | P | A | P | P | P | A | P | P | Himanshi |
| 1211922002011 | P | P | A | P | P | P | P | P | A | P | P | P | A | P | P | P | P | Sh |
| 1211922002013 | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | Iyoti |
| 1211922002014 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anja |
| 1211922002019 | A | P | P | A | P | P | P | P | P | P | A | P | P | P | P | P | P | Bhavna |
| 1211922002026 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Guddi |
| 1211922002027 | A | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P | Dipti |
| 1211922002029 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anjali |
| 1211922002031 | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | Parul |
| 1211922002039 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal |
| 1211922002044 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Kavita |
| 1211922002049 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Chanchal |
| 1211922002054 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Swati |
| 1211922002059 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Shreemati |
| 1211922002064 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Heena |
| 1211922002066 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anchal |
| 1211922002068 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| 1211922002069 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| 1211922002073 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| 1211922002086 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Shruti |
| 1211922002087 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Marisha |
| 1211922002089 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Priya |
| 1211922002092 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 1211922002094 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Nitin |
| 1211922002094 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Neelam |

Principals

Principal
Hindi (Kanya Mahavidyalaya)
Jind (Haryana)

| Sr. No. | Name | Class | Roll No. | 19/10 | 20/10 | 21/10 | 22/10 | 23/10 | 24/10 | 25/10 | 26/10 | 27/10 | 28/10 | 29/10 | 30/10 | 31/10 | 01/11 | 02/11 | 03/11 | 04/11 | 05/11 | 06/11 | 07/11 | 08/11 | 09/11 | 10/11 | 11/11 | 12/11 | 13/11 | 14/11 | Signature |
|---------|-------------|----------|---------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------------|-----------|
| 25 | URMILA | B.A. III | 1211922002099 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Urmila | |
| 26 | MANISHA | B.A. III | 1211922002101 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Manisha | |
| 27 | TEENA | B.A. III | 1211922002106 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Teena | |
| 28 | SAKSHI | B.A. III | 1211922002114 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sakshi | |
| 29 | TANU | B.A. III | 1211922002119 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Tanu | |
| 30 | MONIKA | B.A. III | 1211922002121 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Monika | |
| 31 | KOMAL | B.A. III | 1211922002124 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal | |
| 32 | PAYAL | B.A. III | 1211922002129 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Payal | |
| 33 | REETU | B.A. III | 1211922002134 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Reetu | |
| 34 | ANKITA | B.A. III | 1211922002139 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ankita | |
| 35 | SIDHI | B.A. III | 1211922002142 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sidhi | |
| 36 | SEEMA | B.A. III | 1211922002144 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Seema | |
| 37 | CHINU | B.A. III | 1211922002146 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Chinu | |
| 38 | VARSHA DEVI | B.A. III | 1211922002149 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Varsha | |
| 39 | MONIKA | B.A. III | 1211922002154 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Monika | |
| 40 | GITA | B.A. III | 1211922002155 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Gita | |
| 41 | GUNJAN | B.A. III | 1211922002164 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Gunjan | |
| 42 | KAJAL | B.A. III | 1211922002166 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Kajal | |
| 43 | KOMAL | B.A. III | 1211922002169 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal | |
| 44 | SIMRAN | B.A. III | 1211922002174 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran | |
| 45 | DEEPIKA | B.A. III | 1211922002179 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Deepika | |
| 46 | KOMAL | B.A. III | 1211922002181 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal | |
| 47 | MANJU RANI | B.A. III | 1211922002184 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Manju Rani | |
| 48 | SWEETY | B.A. III | 1211922002189 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sweety | |
| 49 | ISHU | B.A. III | 1211922002194 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ishu | |
| 50 | SAKSI | B.A. III | 1211922002199 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Saksi | |
| 51 | KHUSHI | B.A. III | 1211922002204 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Khushi | |
| 52 | PRIYA | B.A. III | 1211922002208 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Priya | |
| 53 | MONIKA | B.A. III | 1211922002209 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Monika |

Principal

Hindu Kanya Mahavidyalaya
(And Haryana)

| Roll No. | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | Signature | |
|---------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----------|--------|
| 1211922002099 | P | A | P | P | P | P | H | P | P | P | P | P | P | A | P | P | P | P | P | Jamila |
| 1211922002101 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | M |
| 1211922002106 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Jocna |
| 1211922002114 | P | A | P | P | P | P | A | P | P | P | P | P | P | A | P | P | P | P | P | Sakshi |
| 1211922002119 | A | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P | Jank |
| 1211922002121 | P | P | A | P | P | P | A | P | P | P | P | P | P | P | A | P | P | P | P | Jank |
| 1211922002124 | P | A | P | P | A | P | P | A | P | P | P | P | P | P | P | P | P | P | P | Jank |
| 1211922002129 | P | P | P | A | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | Jank |
| 1211922002134 | A | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Kayal |
| 1211922002139 | P | P | A | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | Retty |
| 1211922002142 | P | A | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | R |
| 1211922002144 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sidhi |
| 1211922002146 | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | S |
| 1211922002149 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Chau |
| 1211922002154 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Varsha |
| 1211922002159 | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | memika |
| 1211922002164 | P | A | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | Alita |
| 1211922002166 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Junjan |
| 1211922002169 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Katal |
| 1211922002174 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal |
| 1211922002179 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 1211922002181 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Dalika |
| 1211922002184 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Komal |
| 1211922002189 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Manda |
| 1211922002194 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sweety |
| 1211922002199 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | gini |
| 1211922002204 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sirsi |
| 1211922002208 | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ruhus |
| 1211922002209 | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |

Abhijit

Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)

19/10 20/10 21/10 22/10 23/10 24/10 25/10 26/10 27/10 28/10 29/10 30/10 31/10 1/11 2/11 3/11 4/11 5/11 6/11 7/11

| Sr. No. | Name | Class | Roll No. | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | Day 7 | Day 8 | Day 9 | Day 10 | Day 11 | Day 12 | Day 13 | Day 14 | Signature |
|---------|---------|----------|---------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|--------|--------|-----------|
| 54 | MUSKAN | B.A. III | 1211922002211 | P | A | P | P | P | P | A | P | P | P | P | P | A | P | Muskan |
| 55 | SONIA | B.A. III | 1211922002216 | A | P | P | P | A | P | P | P | P | P | P | P | A | P | Sonia |
| 56 | MEENA | B.A. III | 1211922002218 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Meena |
| 57 | ANJALI | B.A. III | 1211922002221 | P | A | P | P | P | A | P | P | P | P | P | P | A | P | Anjali |
| 58 | MUSKAN | B.A. III | 1211922002241 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Muskan |
| 59 | NIKHITA | B.A. III | 1211922002243 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Nikhita |
| 60 | RITU | B.A. III | 1211922002248 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ritu |
| 61 | SHEETAL | B.A. III | 1211922002254 | A | P | P | P | A | P | P | P | P | P | P | P | A | P | Sheetal |
| 62 | NEHA | B.A. III | 1211922002263 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Neha |
| 63 | MUSKAN | B.A. III | 1211922002278 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Muskan |
| 64 | JYOTI | B.A. III | 1211922002299 | A | P | P | P | A | P | P | P | P | P | P | P | A | P | Jyoti |
| 65 | SIMRAN | B.A. III | 1211922002318 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 66 | CHARUL | B.A. III | 1211922002323 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Charul |
| 67 | TANNU | B.A. III | 1211922002325 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Tannu |
| 68 | REKHA | B.A. III | 1211922002328 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Rekha |
| 69 | REENA | B.A. III | 1211922002330 | P | A | P | P | P | P | P | P | P | P | P | P | A | P | Reena |
| 70 | RUBY | B.A. III | 1211922002334 | A | P | P | P | P | P | A | P | P | P | P | P | P | A | Ruby |
| 71 | RAVINA | B.A. III | 1211922002336 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ravina |
| 72 | ANNU | B.A. III | 1211922002360 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Annu |
| 73 | PRYANKA | B.A. III | 1211922002370 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Pryanka |
| 74 | TANYA | B.A. III | 1211922002380 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Tanya |
| 75 | AMISHA | B.A. III | 1211922002385 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Amisha |
| 76 | NISHA | B.A. III | 1211922002386 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Nisha |
| 77 | KOMAL | B.A. III | 1211922002390 | P | A | P | P | P | P | P | P | P | P | P | P | A | P | Komal |
| 78 | SIMRAN | B.A. III | 1211922002403 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 79 | AMISHA | B.A. III | 1211922002414 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Amisha |
| 80 | BHATERI | B.A. III | 1211922002415 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Bhateri |

Principals

Principal
Hindu Kenya Mahantyalaya
Jind (Haryana)

8/11 9/11 17/11 18/11 30/11 31/11 8/11 9/11 20/11 21/11 22/11 23/11 24/11 25/11 26/11 27/11 28/11 29/11 30/11 31/11 7/11

| Roll No. | Day 15 | Day 16 | Day 17 | Day 18 | Day 19 | Day 20 | Day 21 | Day 22 | Day 23 | Day 24 | Day 25 | Day 26 | Day 27 | Day 28 | Day 29 | Day 30 | Day 31 | Day 32 | Signature | |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----------|---------|
| 1211922002211 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P | Bl |
| 1211922002216 | A | P | P | P | P | A | P | P | P | P | P | P | A | P | P | P | P | P | P | Sania |
| 1211922002218 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Mehna |
| 1211922002221 | P | A | P | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | A |
| 1211922002241 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Huskan |
| 1211922002243 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Mphitan |
| 1211922002248 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Rilu |
| 1211922002254 | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Sheetal |
| 1211922002263 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Neha |
| 1211922002278 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Muskan |
| 1211922002299 | P | P | A | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | Jyoti |
| 1211922002318 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Simran |
| 1211922002323 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Charul |
| 1211922002325 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Tannu |
| 1211922002328 | P | A | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P | A | P | Rakha |
| 1211922002330 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ruma |
| 1211922002334 | A | P | P | P | A | P | P | P | P | P | P | P | P | A | P | P | P | P | P | Ruby |
| 1211922002336 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ravina |
| 1211922002360 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Annu |
| 1211922002370 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| 1211922002380 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Tanya |
| 1211922002385 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Anishka |
| 1211922002386 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Nishu |
| 1211922002390 | A | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P | P | Komal |
| 1211922002403 | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Adi |
| 1211922002414 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | A |
| 1211922002415 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Shafiq |

Adarsh

Principal
Mishu Kanya Mahavidyalaya
Jind (Haryana)

Award List

Hindu Kanya Mahavidyalaya, Jind

Value Added Course (32 Hours)

on

Soft Skills

Session: 2023-24

(19 Oct. 2023 - 07 Dec. 2023)

Award List

Max. Marks - 50

Min. Marks - 20

| Sr No. | Name | Father Name | Class | Roll No. | Marks Obtained |
|--------|-------------|----------------|----------|---------------|----------------|
| 1 | HIMANSHI | KRISHAN KUMAR | B.A.-III | 1211922002004 | 44 |
| 2 | SUMI MANDAL | TAPAN MANDAL | B.A.-III | 1211922002011 | A |
| 3 | JYOTI | JAGIR | B.A.-III | 1211922002013 | 40 |
| 4 | ANJU | SURESH | B.A.-III | 1211922002014 | 30 |
| 5 | BHAVNA | MANOJ KUMAR | B.A.-III | 1211922002019 | A |
| 6 | GUDDI | JAINARAYAN | B.A.-III | 1211922002026 | A |
| 7 | DIPTI | DILAVAR | B.A.-III | 1211922002027 | A |
| 8 | ANJALI | RAJBIR | B.A.-III | 1211922002029 | A |
| 9 | PARUL | JOGINDER | B.A.-III | 1211922002031 | 48 |
| 10 | KOMAL | GOPAL CHANDER | B.A.-III | 1211922002039 | A |
| 11 | KAVITA | SATYAWAN | B.A.-III | 1211922002044 | A |
| 12 | CHANCHAL | PARHALAD | B.A.-III | 1211922002049 | 30 |
| 13 | SWATI MALIK | VIRENDER SINGH | B.A.-III | 1211922002054 | A |
| 14 | MONIKA | RAJBIR | B.A.-III | 1211922002059 | A |
| 15 | SALONI RANI | SANDEEP KUMAR | B.A.-III | 1211922002064 | A |
| 16 | HEENA | SATISH VERMA | B.A.-III | 1211922002066 | 46 |
| 17 | AANCHAL | SATYAWAN | B.A.-III | 1211922002068 | 48 |
| 18 | POOJA | SUNDER SINGH | B.A.-III | 1211922002069 | A |

Principal



Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)

| | | | | | |
|----|-------------|----------------|----------|---------------|----|
| 19 | BHARTI | WAZIR SINGH | B.A.-III | 1211922002073 | 46 |
| 20 | MANISHA | NARESH | B.A.-III | 1211922002086 | A |
| 21 | PREETI | SHAMBHU | B.A.-III | 1211922002087 | 32 |
| 22 | SIMRAN | SUNIL GAUTAM | B.A.-III | 1211922002089 | A |
| 23 | NITIN | VIKRAM | B.A.-III | 1211922002092 | A |
| 24 | MEENU RANI | SURENDER SINGH | B.A.-III | 1211922002094 | A |
| 25 | URMILA | ASHOK | B.A.-III | 1211922002099 | A |
| 26 | MANISHA | SHAYAM LAL | B.A.-III | 1211922002101 | 48 |
| 27 | TEENA | GAUTAM MALIK | B.A.-III | 1211922002106 | 48 |
| 28 | SAKSHI | RAJBIR | B.A.-III | 1211922002114 | A |
| 29 | TANU | MUKESH | B.A.-III | 1211922002119 | 38 |
| 30 | MONIKA | BALDEEP | B.A.-III | 1211922002121 | A |
| 31 | KOMAL | JASBIR SINGH | B.A.-III | 1211922002124 | A |
| 32 | PAYAL | JASMER | B.A.-III | 1211922002129 | A |
| 33 | REETU | VIJAY KUMAR | B.A.-III | 1211922002134 | A |
| 34 | ANKITA | SUNIL | B.A.-III | 1211922002139 | A |
| 35 | SIDHI | AJAY SINGLA | B.A.-III | 1211922002142 | 46 |
| 36 | SEEMA | BIRBHAN | B.A.-III | 1211922002144 | A |
| 37 | CHINU | VINOD KUMAR | B.A.-III | 1211922002146 | 42 |
| 38 | VARSHA DEVI | KRISHAN KUMAR | B.A.-III | 1211922002149 | A |
| 39 | MONIKA | DHARAMVEER | B.A.-III | 1211922002154 | A |
| 40 | GITA | SANJAY | B.A.-III | 1211922002159 | 48 |
| 41 | GUNJAN | BHUPENDER | B.A.-III | 1211922002164 | A |
| 42 | KAJAL | RAVINDER | B.A.-III | 1211922002166 | 46 |
| 43 | KOMAL | MAHABIR SINGH | B.A.-III | 1211922002169 | A |
| 44 | SIMRAN | SATISH KUMAR | B.A.-III | 1211922002174 | A |
| 45 | DEEPIKA | PREET SINGH | B.A.-III | 1211922002179 | 50 |
| 46 | KOMAL | RAJESH | B.A.-III | 1211922002181 | 38 |

A. K. Singh



Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)

| | | | | | |
|----|------------|----------------|----------|---------------|----|
| 47 | MANJU RANI | SHYAM LAL | B.A.-III | 1211922002184 | A |
| 48 | SWEETY | BALJEET | B.A.-III | 1211922002189 | A |
| 49 | ISHU | RAJESH | B.A.-III | 1211922002194 | A |
| 50 | SAKSI | SUBHASH | B.A.-III | 1211922002199 | A |
| 51 | KHUSHI | AJAY | B.A.-III | 1211922002204 | A |
| 52 | PRIYA | BALWAN | B.A.-III | 1211922002208 | A |
| 53 | MONIKA | KURA RAM | B.A.-III | 1211922002209 | A |
| 54 | MUSKAN | JAGBIR | B.A.-III | 1211922002211 | A |
| 55 | SONIA | SATBIR | B.A.-III | 1211922002216 | A |
| 56 | MEENA | LALCHAND | B.A.-III | 1211922002218 | 50 |
| 57 | ANJALI | BALJEET | B.A.-III | 1211922002221 | 30 |
| 58 | MUSKAN | RAJPAL | B.A.-III | 1211922002241 | 38 |
| 59 | NIKHITA | AJMER SINGH | B.A.-III | 1211922002243 | 32 |
| 60 | RITU | BALJEET | B.A.-III | 1211922002248 | 36 |
| 61 | SHEETAL | HARKESH | B.A.-III | 1211922002254 | 30 |
| 62 | NEHA | DHARMBIR | B.A.-III | 1211922002263 | 44 |
| 63 | MUSKAN | SURENDER | B.A.-III | 1211922002278 | 40 |
| 64 | JYOTI | RAJ KUMAR | B.A.-III | 1211922002299 | 30 |
| 65 | SIMRAN | JAIVEER | B.A.-III | 1211922002318 | 42 |
| 66 | CHARUL | PARVEEN | B.A.-III | 1211922002323 | 44 |
| 67 | TANNU | RAGHBIR | B.A.-III | 1211922002325 | 32 |
| 68 | REKHA | MAHA SINGH | B.A.-III | 1211922002328 | 38 |
| 69 | REENA | RAMPHAL | B.A.-III | 1211922002330 | 32 |
| 70 | RUBY | SURESH KUMAR | B.A.-III | 1211922002334 | 30 |
| 71 | RAVINA | JAGAT SINGH | B.A.-III | 1211922002336 | 30 |
| 72 | ANNU | JOGINDER SINGH | B.A.-III | 1211922002360 | 38 |
| 73 | PRIYANKA | SURESH | B.A.-III | 1211922002370 | 30 |
| 74 | TANYA | SURENDER | B.A.-III | 1211922002380 | 46 |

Aakanksha



Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)

| | | | | | |
|----|---------|---------------|----------|---------------|----|
| 75 | AMISHA | KULDEEP | B.A.-III | 1211922002385 | 50 |
| 76 | NISHA | ANUP SINGH | B.A.-III | 1211922002386 | 30 |
| 77 | KOMAL | KRISHAN KUMAR | B.A.-III | 1211922002390 | 30 |
| 78 | SIMRAN | RAJBIR | B.A.-III | 1211922002403 | 38 |
| 79 | AMISHA | PUSHPENDER | B.A.-III | 1211922002414 | 30 |
| 80 | BHATERI | SHAMSHER | B.A.-III | 1211922002415 | 30 |

Aakanksh



Principal
Hindu Kanya Mahavidyalaya
Jind (Haryana)

Course Completion Certificate



Hindu Kanya Mahavidyalaya, Jind

Certificate of Value-Added Course

on

Soft Skills

(32 Contact Hours)

Session: 2023-24

Certified that Ms. Himanshi D/o Krishan Kumar of Class B.A. III Roll Number 1211922002004 has successfully completed 32 hours Value Added Course in 'Soft Skills' from 19th October, 2023 to 7th December, 2023.

Dr. Sushma Garg
Course Coordinator

Dr. Geeta Gupta
Convenor, Value Added Courses

Dr. Punam Kajal
Principal

SS/VAC-2023/1



Hindu Kanya Mahavidyalaya, Jind

Certificate of Value-Added Course

on

Soft Skills

(32 Contact Hours)

Session: 2023-24

Certified that Ms. Jyoti D/o Jagir of Class B.A. III Roll Number 1211922002013 has successfully completed 32 hours Value Added Course in 'Soft Skills' from 19th October, 2023 to 7th December, 2023.

Dr. Sushma Garg
Course Coordinator

Dr. Geeta Gupta
Convenor, Value Added Courses

Dr. Punam Kajal
Principal

SS/VAC-2023/2