



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Hindu Kanya Mahavidyalaya, Jind
• Name of the Head of the institution	Dr. Upasna Garg	
• Designation	Officiating Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01681256263	
• Mobile no	9467567795,	
• Registered e-mail	hkmvjind@gmail.com	
• Alternate e-mail	hkmvprincipal@gmail.com	
• Address	Hindu Kanya Mahavidyalaya, Near Arjun Stadium, Jind	
• City/Town	Jind	
• State/UT	Haryana	
• Pin Code	126102	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Chaudhary Ranbir Singh University, Jind (Haryana)				
• Name of the IQAC Coordinator	Dr. (Mrs.) Sushma Hooda				
• Phone No.	01681256263				
• Alternate phone No.	8168870595				
• Mobile	9813076429				
• IQAC e-mail address	sushma23hooda@gmail.com				
• Alternate Email address	upasnamittal72@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hkmvjind.com/images/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hkmvjind.com/images/Academic%20Calander%202021-22_1.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.75	2002	01/10/2002	01/10/2007
Cycle 2	B	2.21	2019	18/10/2019	17/10/2024
6.Date of Establishment of IQAC			08/10/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Motivating faculty members to attend webinars, academic workshops/FDP for knowledge updation. 2. Regular kept watch on the college functioning and activities to maintain good traditions of the institution. 3. Regular meeting of IQAC 4. Submission of AQAR 2020-21 5. Creation of Covid-19 standard operating procedure committee for faculty members and students to kept watch on implementation of S.O.P. Covid-19. 6. Free health medical check up camp was organized. 7. Organised workshop on fine arts, dance and theater for students to protect cultural sanctity and remain connected to cultural roots.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>1. Organization of International and National level conferences, seminars and workshops- International and National level conferences, seminars and workshops will be organized to provide platform for teachers and students to learn new aspects and latest information for professional development.</p>	<p>1. We were unable to organize seminar rather our faculty members attended various workshops and faculty development program for upgradation and updating of their knowledge.</p>	

<p>All faculty members are suggested to attend workshop and faculty development program to enhance education and competence to facilitate continuous upgradation and updating of knowledge.</p>	
<p>2. Organization of community outreach program for performing social responsibility- Awareness and assistance for vaccination Covid-19 will be provided. Vaccination camp will be organized. Free medical health check up will be organized for weaker section of the society. Various awareness program relating to social issues will be organized on campus and off campus.</p>	<p>2. Covid 19 vaccination camp was organized for students, faculty members and all individuals of the society. Free medical health check up camp was also organized for weaker section of the society. Various awareness program were organized on and off campus by the NSS unit etc of college.</p>
<p>3. Cultural heritage- To protect Cultural sanctity and remain connected to cultural roots, all festivals will be celebrated. Workshops on traditional arts and crafts, lok-geet and lok-sangeet will be organized for students to keep touch and connected with our heritage.</p>	<p>3. To protect cultural sanctity and remain connected to cultural roots all festivals like Teej, Raksha Bhandan, Karwa Chauth and Deepawali etc were celebrated. 10 days workshop was organized on fine arts for students. Dance workshop and theatre workshop were also organized for students.</p>
<p>4. Strengthen the alumni- Foster and strengthen the relationship of alumni with parent institution will be created.</p>	<p>4. To foster and strengthen relationship of alumni with institution:- For creation of relationship of alumni with institution, alumni who have been deputed on reputed post were invited for extension lecture. Alumni were invited in workshop for providing training to students on home decoration. Some alumni were invited as a judge in talent search competition of the college.</p>

<p>5. More resources will be provided for the use of technology- To provide online course content and video lecture. (Further strengthen the ICT infrastructure).</p>	<p>5. High speed internet facility was installed in Mathematics and Economics department. To provide online video lecture for students tripods were purchased and provide to a faculty for making videos related to course content.</p>
<p>6. Various co curricular activities will be organized- For holistic development of students in present competitive environment various co curricular activities will be organized and to create awareness on various social issues.</p>	<p>6. Different cells and departments organized various activities. List of the activities are as under:- 1. Awareness lecture on Breast feeding 2. Relaying Poshan Abhiyan Rally. 3. Awareness lecture on food for mental health. 4. Workshop on Research Methodology 5. Extension lecture on T.B. prevention and cure 6. Lecture on World AIDS day. 7. Online National Poetry Recitation competition. 8. Science Exhibition 9. State level online essay writing competition on Gender Sensitization. 10. Workshop on mental health awareness. 11. Workshop on practical aspects of security market. 12. Extension lecture on Cyber Security. 13. National Level E-quiz on Mathematics 14. National Level E-quiz on Commerce.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>No</p>
<p>• Name of the statutory body</p>	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>Nil</p>	<p>Nil</p>

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	28/01/2022
15. Multidisciplinary / interdisciplinary	
Nil	
16. Academic bank of credits (ABC):	
Nil	
17. Skill development:	
Nil	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Nil	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
Nil	
20. Distance education/online education:	
Nil	

Extended Profile

1. Programme

1.1 207

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1534

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 468

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 529

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 19

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 27

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	207
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1534
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	468
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	529
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	19
File Description	Documents
Data Template	View File

3.2	27
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	7642415
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	103
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of new academic session the college follows the University designed Academic Calendar. IQAC of the college ensures that the strict implementation of curriculum provided by the university according to Academic Calendar. The principal timely calls a staff council meeting regarding formation of various committees and societies, organization of major functions so and so forth. In the beginning of the session, an Orientation Programme is organized for students to give an insight of the entire curriculum, facilities in college, committees, staff introduction, rules and regulations as well as Academic Calendar. Teachers put an extra efforts to identify advanced and slow learners and implement strategies accordingly. Workshop and Seminars are conducted for overall growth of students. Teachers use online teaching-learning platforms like Google Classes, Audio-Video classes on Whatsapp, E-Library etc. To cope up with the changing scenario, our teachers have put continuous efforts in preparing and providing teaching learning material suitable for

online teaching for facilitating learning. Students are motivated to participate in competitions at different levels. Different cells of the college render social and community services. The gems of college are honored and awarded. Student satisfaction survey is conducted for further improvement of teaching-learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

There is systematic and transparent Centralized Continuous Internal Evaluation System to assess students' development and performance on a continuous basis throughout the year. In the beginning of every academic session, the university publishes its academic calendar. Then IQAC committee of the college makes its own academic calendar according to University academic calendar. The calendar is displayed on the college website and displayed on the notice board for the information of all students. Every department of college strictly adheres to the calendar.

Internal Evaluation: In each course, internal assessment weightage is twenty percent of the total marks and is awarded on the basis of class tests, class attendance and assignment work. The criterion for the internal assessment is displayed on the department notice boards. The mentors also motivate the students to score high in internal assessment. Students having grievances can approach the concerned HOD for timely redressal. They may also approach the Grievance Redressal Cell. At the end of academic session students submit their feedback for each subject through online feedback forms.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate

B. Any 3 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

116

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues like Gender, Environmental Sustainability, Human Values and Professional Ethics find an ample space in the curriculum.

Human Values:

We find human values in courses such as Public Administration, Hindi, Music (V) and English in UG programmes. Human values can be inculcated in students by engaging them in social service activities.

Professional Ethics:

Professional ethics are a part of the course covered by the B.A. and B.Com. students. Professional ethics as part of curriculum helps students examine ethical principles that arise in their professional/ business environment and take decisions guided by the code of ethics.

Gender:

Courses such as English, Hindi, Music (Vocal) bringing awareness among students about gender discrimination and other gender related issues. The teachers empower girls by sensitizing them and discussing the issues in the class. In addition, different cells of the college conduct various programmes to create awareness among the students pertaining to gender issues.

Environment and Sustainability:

Environmental Science is a compulsory subject for the first year UG students. This subject introduces students to the interrelationship between man and environment. The courses like Environmental Studies, Public Administration, Hindi, Political Science and English address environment and sustainability issues. Various cells of college link the students with environment by arranging environment awareness camps, seminars, workshops, extension lectures, industry visits etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	https://hkmvjind.com/hkmv/Feedback-Collected-Analysed-Action-Taken-Report
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hkmvjind.com/hkmv/Feedback-Collected-Analysed-Action-Taken-Report

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

585

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, College provides special programs for the students based on their learning ability. Learning ability of students is then

converted into general two categories one is advanced learner and other is slow learner. Faculty members gave special guidance to students through offline and different online modes due to COVID pandemic in the mid of the session. College has a very good mechanism of identification of student learning levels. These are identified through the mechanism like:-

- Analysis of previous year results.
- Continuous oral feedback of students.
- Analysis of Internal tests.
- Analysis of assignments.

Activities for slow learners:-

- Teachers help them in improve their subjective knowledge by providing special notes and uploading video lectures.
- Slow learners are being continuously counseled by the concerned teacher for their personal problems.
- Group study system is also encouraged with the help of the Advanced learners.
- They are motivated to attend the class regularly.

Institution provides special attention to the Advanced learners with advanced information through different E-books and E-journals and News Papers. Students are also motivated to participate in offline and online extra curricular activities. The academic achievement of the students are highly praised by the college by organizing prize distribution function every year.

A very appreciating and good tradition of our college is that University toppers hoist the flag in front of whole college on the eve of Independence Day and Republic Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1534	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences . It has always been our endeavor to deliver course content using innovative pedagogy methods so that students take interest and they also understand the benefits of knowledge and skills. The college encourages increasing emphasis on student centric methods to enhance their involvement as a part of participative learning and problem-solving methodology. At the departmental level, the HODs ensure that besides classroom teaching students are involved in activities wherein they experiment what they have learnt in their theory classes. For development of students, needful support is provided through various cells like career counseling cell, placement cell, and many other different clubs formed by respective departments. The class assignments are designed in such a way that every student gets opportunity to test his/ her problem solving ability and share the solutions with others in the class. The student centric teaching is promoted by ensuring the classroom environment to be learner friendly. Students are guided to undertake projects to gain practical experience. Visits to various industries, sanctuaries and public places are organized for experiential/ participative learning. The advantage of this type of teaching and learning is that students move away from rote learning and become creative.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

They use online education resources and social networking sites to effectively deliver teaching, and provide enhanced learning experience to the students. Department of computer science leads in the adoption of ICT enabled tools to render e-teaching. Fully equipped Language Resource center facility is available for developing communication skills among students. LED projectors are used for screening educational movies, documentaries and for powerpoint presentations. YOUTUBE, EMAIL, WHATSAPP group, ZOOM CLOUD MEETING, GOOGLE-MEET are used as platforms to communicate, provide study material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information, etc. Offline using digital platform that we could involve our students in teaching and learning during the COVID-19 pandemic. Fundamentals of information technology is a compulsory subject that is taught in the first semester of all the streams to equip students with technology based basic learning tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

263

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Internal evaluation mechanism has been established in such a way that it is robust, systematic and transparent. The college strictly adhered to the criteria of internal assessment given by our parent University i.e. C.R.S. University, Jind wherein, 20% weightage in internal evaluation award given by the concerned course teacher. The weightage of twenty percent of the total marks which is awarded on the basis of class tests, class attendance, assignment work as well as general behavior of the students in the classes. The students are made aware of the criterion for the internal assessment in their class rooms. The mentors also make the students aware of their duties and responsibilities and motivate them to score high in internal assessment. Internal assessment award list is disclosed to the students by the concerned subject teachers in their classes to make the process more transparent. Students having grievances can approach the concerned HOD for timely Redressal. They may also approach the Grievance Redressal Cell.. It is the responsibility of the Cell to report the cases of biasing, discrimination and non-transparency to the Principal and the same are resolved with the involvement of concerned department. The message of absentee students is informed telephonically to their parents. The record of class tests and assignments are also maintained by concerned subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination in the college has been made mandatory for all the students. It is one of the components to be used for internal evaluation award. College level grievance redressal committee looks after the grievances related to academic and non academic matters. Grievance Redressal Cell helps the students to approach for general and personal grievances. All the queries or complaints related to examination are dealt with efficiently. We follow a thoroughly transparent system of exams and assessment. The checked answer books as well as the attendance are shown to each student. If they have any doubt, they can raise it. If not solved satisfactorily by the in charge, the head of the department takes the matter into consideration and resolves it. But at later

stage also, if a complaint is filed with the committee immediate attention is paid to it. Any doubt or query raised by students is satisfactorily resolved by the concerned incharge. There is a provision for revaluation of answer sheets at University level. The students, who are not satisfied with the marks given, can apply for revaluation. The students against whom UMC cases are registered in the final examination are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within time limit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their graduate and post graduate course. Our college offers different programmes in Arts, Commerce and Science with unique and well defined outcomes. The programme outcomes are summarized here:-

1. Development of their all-around personality to face social, economic and political challenges of the world.
2. Learn and understand the mother tongue as well as foreign language English and use them effectively in the day-to-day life.
3. Increase in the capability of students to make decisions at personal as well as professional level.
4. The knowledge of costing, marketing, Advertising and Management Accounting will help the students to stand in the organization.
5. Development of leadership quality among them through quality education.
6. Comprehending fundamental concepts and depth of scientific knowledge.

Mechanism of communication: The programme outcomes of various courses are built into the curriculum of each discipline and available on college website. Personal counseling of the student is done as per the need of the students so that outcome can be attained. The outcome of courses is clearly outlined on the very first day of each academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hkmyjind.com/images/Outcome_of_Courses_2021-22.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Merely stating, displaying and communicating the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs), will not suffice the purpose unless there is a strong and structured mechanism for evaluating the attainment of them. The IQAC has prepared an effective and proper mechanism for the attainment of POs, PSOs and COs.

The Pos, PSOs and Cos are assessed through direct and indirect methods:

Direct Method

The direct method is used for the calculation of the attainment of COs and is based on the performance of the students in internal assessment awarded by the faculty through assignments, class tests, attendance and general conduct. This has 20 percent weightage, whereas the external assessment by the university has got 80

percent weightage.

Indirect Method

The indirect method of assessment involves collection of feedback from the outgoing students in the form of a questionnaire that provides inputs on curricula and delivery like:

- Name of the Programme.
- Availability of course information through website and prospectus.
- Programme specific outcomes, programme outcomes and course

outcomes are displayed on college website.

- Satisfaction with the quality of the course and curriculum delivery offered.
- Recommending this program to other students
- Rating overall quality of learning experience in the college.
- Recommendations to improve the program.

The recommendations received from students through the feedback are discussed and corrective measures are taken towards the improvements and attainments of POs, PSOs and COs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

296

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://hkmvjind.com/images/Annual%20Report%202021-22_1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hkmvjind.com/images/alumni/Analysis of Students feedback f>

[orm_\(21-22\)_1.pdf](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Being a predominately undergraduate institution with three post-graduate departments, Hindu Kanya Mahavidyalaya, Jind appreciates and plays an encouraging role in promoting an ecosystem for innovation among the faculty members as well as the students. Physical space, common services and networking connections have been adopted by the college to keep the students at par with the latest techniques in their respective fields of study. Ideas are inculcated by the method of writing assignments. The different topics from the text- books are selected and the students are given a specific time to study, identify the problem in the case studied, suggest a solution to it and reproduce whatever they have observed through presentations. The college also tries to maintain global and dynamic competitiveness, eminence of human capital and high standards of quality research among the faculty members through promoting and sending them in state, national and international level seminars, conferences and workshops. Our college fosters the teachers to submit innovative research papers and publish them in journals with ISBN and ISSN. The college is taking very promising initiative towards entrepreneurship and career placement programmes. Career counselling cell and placement cell are constructed to encourage job oriented ecosystem among the students. Information Technology and Fashion Designing courses help students to reach their highest aspirations. For fulfilling the purpose of 'knowledge transfer' cooking and Fashion Designing workshop, Hobby and Yoga classes are organized by the college time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our Institution, the majority of students come from nearby rural areas. The college was started with the aim to promote the girls education and develop critical thinking in order to make them independent and self reliant so that they may lead the successful life besides fulfilling all the roles expected by the society. Women are the foundation of family, community, society and play a key role in nation building. Our college has young dynamic faculty having excellent knowledge of their field, good academic record and research exposure. They always try to inculcate the scientific knowledge, development of entrepreneurial skill, professional attitude in the students by organizing different extra-cocurricular activities and extension activities. These activities are conducted under the banner of NSS, Women Cell, Legal Cell, Red Ribbon Club, Red Cross, Voter Cell etc. The activity under the extension activities ranges from awareness campaign about HIV/AIDS, Literacy Programme, Awareness Rallies conducted for making voters aware and voters forms were distributed in the colonies etc. The College aims at holistic development of the students through such activities along with

studies. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them. The activities kindle the patriotic spirit of the students, develop self discipline and tend to follow ethics in their personal and professional life

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

415

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has modern infrastructure which aids in improving the quality of knowledge and makes the teaching learning process effective, efficient and participating. The campus has covered an area of 7.18 acres comprising buildings with all modern amenities. It has class rooms with proper ventilation and seminar hall with ICT enabled facilities, wi-fi facility, various laboratories such as Physics lab, Chemistry lab, Home Science lab, Computer labs, Geography Lab etc. equipped with all requisite tools, well enriched library, sports room etc. The following table shows the number of classrooms, laboratories etc:-

Sr. No

Item

Unit

1.

Classrooms

27

2.

Auditorium

01

3.

Seminar Hall

01

4.

ICT enabled Class Room

02

5.

Music Vocal Room

01

6.

Music Instrumental Room

01

7.

Sports Room

01

8.

Library

01

9.

Laboratories which includes:

14

- Computer Labs

05

- Home Science Lab

02

- Geography Lab

01

- Chemistry Lab

02

- Physics Lab

03

- Fashion designing Lab

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution believes in the dictum of 'A Healthy mind lives in healthy body'. Keeping this in view, the college has made positive efforts to impart adequate facilities for sports, indoor and outdoor games, gymnastics and yoga to our students. Our sports in-charge does her best to bring out the best in the area of sports to motivate students to bring laurels to our institution. The gymnasium of college has a number of modern equipments and machines for workout and physical fitness of the students as well

as staff members.

Our college has adequate cultural facilities to facilitate the taste of the students in music, dance and other related activities. We have Music vocal as well as Music Instrumental as optional subjects in Art faculty and regular in-charges are there to teach, guide and supervise all the cultural activities. Sufficient musical instruments like Sitar, Tabla, Dholak, Guitar, Casio, Dilruba, Santoor, Harmonium etc., are available along with the accompanists. Special guidance is made available to students at specific cultural occasions. Student's participation is also marvelous at the different levels like National, Inter University, State, and Zonal, Inter-zonal, District level's inter-college programmes in every event related to singing, dancing, theatre and instrument playing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

538461

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library management system is a software program that uses to maintain the record of the library. It tracks the information of the number of books inside the library, what number of books are issued, or how many books have been deposited back or renewed or due fine charges, and so on .You can locate books in an immediate and control all the statistics effectively and orderly the use of this system. The purpose of a library management software is to provide immediate and accurate statistics concerning any form of library study material, thereby saving lots of time and effort .Our college library is computerized with integrated library control software program SOUL 2.0 (Software for University Libraries) of INFLIBNET. The numerous library works such as statistics access, issue and returned back and renewal of books, member logins and so on are done via the software program. OPAC (Online public access catalogue) is also available in the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

112344/- for Books (Hardcopy) + 27027/- for E-Books (Softcopy) + 33210/- for Journals (Hardcopy) + 14455/- for Magazines (Hardcopy) = Rs. 186536/- this amount on received items bases/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Online Users (Students) 1 User per day + Offline Users (Students) 36 Users per day + Staff 1 User per day

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides IT enabled teaching-learning environment in the campus round the clock. Our campus is upgraded with all the

necessary IT facilities time to time. The institution is equipped with 124 computers and laptop having required software and antivirus. Faculty members of the institution have also been provided with laptop, computers and tripod. The computer lab is powered by UPS and inverter to ensure uninterrupted power supply usage of computers. Scanners, Printers, Xerox facilities are available and faculty members can use these facilities for official purpose. The college campus has Wi-Fi facility and faculty members have full access to Wi-Fi to gain information, carry out research activities. Students can also use Wi-Fi facility under the supervision of their teachers. The college campus is under CCTV surveillance to ensure transparency as well as safety to all students and staff. In order to provide high quality speed of network, the college has five Wi-Fi connections- Fiber Optic Starnet Wi-Fi and LAN connection with 50-100 Mbps speed.

Date

Nature of Updating

Room No./Dept.

23-06-2021

One Tripod

ICT Enabled Classroom (108)

14-07-2021

Five Tripod

ICT Enabled Classroom (108)

22-01-2022

Five Computer System

Library

22-01-2022

Installation of Wi-Fi with speed 100 mbps

Dept. of Economics & Mathematics

(202)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

124

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

7642415

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has various committees framed to look after the working and maintenance of physical, academic and support facilities, few of them are as follows: Library Committee, Standing College Property committee, , Committee of Maintenance and Repair of college. They give their suggestions for the proper utilization and up-gradation from time to time.

Academic: The admission policies adhere to the norms prescribed by the Chaudhary Ranbir Singh University with regards to the selection. At the beginning of new session, Head of departments and in charges review the need of addition of new equipments, Up-gradation of existing equipments as well as write - off of obsolete equipments followed by annual stock taking and stock verification exercise.

Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. An electrician is hired on annual basis to look after day to day complaints. The institution constantly upgrades its IT infrastructure as per the requirements from time to time.

The Library follows certain protocol in the usage of books. At the beginning of the first year, each student is issued library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition after fourteen days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

204

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

109

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
450	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
450	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Academic and administrative related work is performed by representatives of students. Students from Science, Commerce and Arts faculties are chosen from their respective departments and these students help in organising festivals and competitions under the guidance of teachers. In every subject a secretary, a treasurer and a President is chosen from the first year, second year and third year respectively and these societies and the office bearers help in organising intra-college functions, Inter college functions and other functions at state and national level. The students from sports and NSS also actively contribute to activities in the college. The students also become student editors in various subjects and contribute to the college magazine and in the IQAC there is also a students representative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. Yes, there is a registered Alumni Association that contributes significantly to the development of the institution.
2. They help college by donating money according to their capacity. In meeting of Alumni Association it was decided that ex-students of the college will be invited as a Guest to deliver lectures or chair a session at functions organized by the college.
3. Members of Alumni Association also conduct many workshops for the students free of cost according to their expertise. They also act as Recourse Persons and deliver lectures on various topics. Some of them are employed as regular lecturers, part-time lecturers and at various posts in clerical department.
4. During this session, the institute organized a 'Talent Hunt Show' in which members of Alumni Association were invited to judge the event. By engaging alumni in such events, the institution can continue to benefit from their skills and experiences. Thus, the alumni significantly played a vital role to develop positive thinking, maintenance of harmonious relations and morals among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision:To achieve excellence and perfection as a progressive and modern centre of knowledge and personality development in an ethical way that goes in tune with brilliant career prospects and social viability.</p> <p>Mission: To encourage female education and to make available all possible opportunities to the girls belonging to all sections of rural and urban society, to Infuse the sense of discipline and morality, equipping them with all means to compete with the fast changing and competitive world thus grooming them to become responsible citizens. The institution is governed by the rules and regulations of Higher Education authorities and those of the affiliating University, which under the direction of the Chairperson of Managing Committee, Executive Council, Principal and all faculty members are adhered to strictly. The perspective plans of the institution include development of infrastructure, providing best IT facilities to the students and staff, giving best results in academic, sports and cultural fields making whole campus clean, green and eco friendly and to promote research work among teachers. Teachers act as guiding light to implement all the policies and regulations given by Higher Education Department and the university. Various decisions are taken in the meetings of staff with the principal and the Chairperson and their implementation is also closely supervised by the in charges.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralized and participative management. The decisions and policies are discussed collectively but the responsibility of implementation is distributed to all from the highest to the lowest according to their profile. The Principal, with the approval of Chairperson, conveys the instructions and policies to faculty members. Duties regarding various administrative, academic, managerial and others are allocated to all the faculty members equally. Various committees are formed for smooth and effective working and management. The individual as well as the committee is responsible for every duty they are conferred upon. Right from the beginning of the academic session, the Chairperson, Managing Committee as well as the Principal hold meetings with the faculty members as well as with various committees separately to discuss the plan of action taken and to ask about their reports of implementation. All the academic activities are decentralized and decisions are taken based on discussion in the department meetings, faculty meetings with the Principal and with the Chairperson. The Principal co-ordinates with the departments, administration and management. Participative management provides extensive scope for having collaboration among various departments for implementation of the activities in the institution uniformly and as a team.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the IQAC meeting held on 1st April 2022, it was decided that Athletic Meet should be held at the earliest possible as it was already delayed due to delayed commencement of even semester as per University calendar. Accordingly, 12th and 13 April were decided as the scheduled dates for Athletic Meet. It was decided by the principal and college Managing Committee that Dr. loveleen Mohan, Registrar, CRSU will be the chief guest in the morning session on 13th April and Km. Santosh Dhiman, District Sports Officer, Jind will preside over the prize distribution ceremony in the afternoon. Various committees were constituted for the

successful conduct of the event.

1. Overall in charges
2. Welcome Committee
- .3 Invitation Committee
- 4 Cleanliness
- 5 Cultural Committee
- 6 Press Note Committee
- 7.Tea and Meals Committee
- 8 Stage Anchoring
- 9 Seating Arrangement Committee
10. Prize and Badge Committee
- 11 Water Arrangement Committee
- 12 Certificate Writing Committee
- 13 Photography Committee
- 14 Medical Committee
- 15 Discipline

Thus the two days Sports Meet was organised successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://hkmyjind.com/images/Minute%20of%20meeting%202021-2022.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college includes office bearers as President, Vice-president, Secretary and Treasurer, 7 members from management, 2 college representatives. The Governing Body takes all the important decisions of the college. At administrative level, the Principal is the head of the institution who with the active support of the staff members conveys the decisions taken to various councils and committees formed to accomplish the tasks. The Principal communicates the responsibilities to the Head of the Departments and members of various committees. Academic Calendar is prepared in the beginning of the session. There are a number of working committees formed each year to implement the decisions effectively. Discipline Committee, Youth Welfare Committee, Advisory Committee, NSS, Red Ribbon, Red Cross, Women Cell, Sports Committee, Canteen Committee, Tea & Meals Committee, Cleanliness and Beautification Committee, Legal Cell, UGC Committee, IQAC, Examination Committee, Library Committee, Press & Publicity Committee, Purchase Committee, Quotation Committee, Maintenance Committee are the various committees which provide a strong framework to all the concerned activities. All the service rules contained in the University Calendar CRSU and Haryana Govt. are strictly adhered to. Recruitment and promotion of faculty is strictly done according to the regulations framed by UGC, affiliating University and Govt. of Haryana. The college has an active grievance redressal mechanism for teaching and non teaching faculty members. In the Governing Body also, we have staff representative who act as a link between staff and management for a better co-ordination.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://hkmvjind.com/images/Organogram%20of%20the%20Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per University norms and Department of Higher Education rules, the following welfare measures are taken for all teaching staff and non teaching staff: 1.Six months Maternity leave to permanent teaching staff. 2.Pension to all who are eligible for the benefit. 3.Fee concession in admission for wards of the staff members. 4.Earned leave and Casual leave to all regular staff members as per UGC norms. 5.Free medicine and bed facility for the sick during college hours and in case of emergency help is provided to take them to hospital. 6.Free uniform each year for housekeeping staff. 7.Wheat loan with EMI facility for housekeeping staff. 8. Marriage gifts to all employees from staff fund. 9. PF loans are sanctioned as per GOI rules. 10. Ex-gratia financial help to the family of deceased staff member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a well established Performance Appraisal System for faculty members. Every year they are required to fill the annual confidential report in which they give each information regarding the result of the classes they have taught, application

of new teaching methods in classes, research work during the year including participation, presentation of research papers in National/ International seminars/conferences, publication of research articles and text books; in service training, extra classes for weak students, contribution in the college activities and in administration as member of different committees, number of days spent in admission, teaching, evaluation, examination work, maintaining cordial relation with administration etc. In addition teachers are required to score a minimum score in API under CAS, 2010 by UGC, spreading over three categories for the promotion. This evaluation is done by IQAC of the college the same is sent to the university for approval of senior and selection grade for lecturers. Afterwards it is approved by Director, Higher Education, Haryana. The performance of part-time lecturers is also analyzed critically through result of their classes, their participation in other activities and duties performed as well as by taking feedback from their Head of Department and students. The performance of Non-teaching staff is analyzed on the basis of their intelligence, knowledge of computer, their efficiency in maintaining records and doing all clerical works efficiently. The regular non-teaching staff is also required to fill ACR to provide details about their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Generally two financial audits are conducted each year. One external and one internal audit. Internal audit is conducted by a competent chartered accountant and is complete for the year 2021-22. External audit is conducted every year by DGHE, Haryana and has been applied for. The principal external audit is conducted after every five years by Principal Accountant General (Auditor) Haryana and is complete for till the year 2019-20. Now it will be conducted after five years. Objections of any kind are promptly addressed by presenting the relevant information or document to the auditors. All measurements are taken care of to keep transparency in the financial records. Upon meeting the

norms, the signed audit report is presented to us.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal source of the funds for the college are grants from the State Govt. for salary of regular staff, development grant from UGC, funds collected from students and fees collected from the students enrolled in self-finance courses. The institution has at its disposal the funds collected from the students and from the self financing courses and from the rent of the college shops. The institution has to engage a large number of teaching and non-teaching staff members on temporary basis. The funds collected from the other sources is used to pay salary to them. College also receives some donation from the dignitaries of government during college functions. The Principal and Managing Committee monitor the use of funds. The purchase process is initiated by purchase committee which includes senior faculty members. The quotations are called and after negotiations, purchase orders are placed. The payment is released after delivery of respective goods. It is done as per the term and conditions mentioned in purchase order. All transactions have transparency through bills. The bills payments are passed after testing and verification of items. Only

authorized persons operate the transaction through bank. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices institutionalized with IQAC initiatives are

1. Workshops for practical knowledge.

2. Educational trips

To impart practical knowledge of subject as well as to protect and remain connected to our culture and traditional art and craft forms, various workshops were organised throughout the session. A 20 days' workshop on theatre from 10th May 2022 to 30th May 2022, a 10 days' dance workshop from 28th November to 10th December 2022 and a 10 days' Fine Arts workshop from 20 November 2021 to 1st December 2021 are the notable examples of this practice.

Secondly, to mix education with recreation, nothing can be better than educational trips. Keeping in mind this aspect, three trips were organised for students from various departments. A trip to Kurukshetra was organised by Commerce department on 28 December 2022. They visited various historical places in Kurukshetra like Brahma Sarovar, Krishna Museum etc. Another one day trip was organised by Music department for Geeta Jayanti Mahotsav in Kurukshetra. One more trip was taken to Chandigarh by Maths, English and Hindi department of the college.

File Description	Documents
Paste link for additional information	https://hkmvjind.com/images/Minute%20of%20meeting%202021-2022.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, methodology and outcome through feedback mechanism and through IQAC meetings. Feedback is taken from students and teachers, analysed and uploaded on college website to evaluate the effectiveness of teaching learning mechanism. The online teaching was still the need of the hour in the initial semester of classes. So this was decided in the IQAC meeting to prepare for online admissions and teaching and the same was conveyed to teachers and students also. The effectiveness of this method was also discussed in subsequent meetings. All the departments are directed to abide by the institutional norms such as timely submission of workload requirement, timely distribution of time table among faculty, use of ICT in teaching practices. 6 tri pods, five computer systems and installation of another Wi-Fi with hundred MBPS speed were made available for the same in Economics and Math department. Teacher wise as well as class wise result is prepared and submitted for analysis and the performance is reviewed by managing committee itself in meetings with IQAC members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://hkmvjind.com/images/Annual%20Report%202021-22_1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following activities were held by college for gender equality and sensitization for women in the session '2021-22' in the campus. A state level online Essay Writing Competition was organized under the supervision of Women Cell on 25.01.2022 to 10.02.2022. The topic was 'Gender Sensitization' in which 77 students participated. On 3rd March, 2022 and 8th March, 2022 faculty members and students of our college had participated in women's week programme 'Gender Equality today for a sustainable tomorrow' organized by C.R.S. University, Jind. On the occasion of International Women's Day on 4th March, 2022 a poster making, speech and poetry recitation competition was organised at college level on the topic- Women Empowerment, Beti Bachao-Beti Padhao, Role of a women in changing Environment and Gender Equality. The Legal Literacy Cell of our college organized online slogan writing and poster making competition in the month of December and January, 2022. Domestic Violence, Female Education, Female Foeticide and Dowry Prohibition were the topics of the competition. In this competition 15 students participated. Online poster making competition was organised under the supervision of NSS Cell on 24 January, 2022 on the topic- Beti Bachao-Beti Padhao. In this competition 12 students participated. NSS cell celebrated 'Poshan Maah' dated 1 September, 2022 to 20 September, 2022. A National Level Quize Competition was organized on the topic 'Food and Nutrition', 239 students participated in this competition.

File Description	Documents
Annual gender sensitization action plan	https://hkmvjind.com/images/7.1.1%20Annual%20gender%20sensitization%20action%20plan_2.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Safety and Security: Being a women institution safety and security is a top priority of our institution. A day night watchman has been deputed so that no stranger or anti-social element enters the college. College students have been provided with identity cards. CCTV cameras have been installed at the college gate and other crucial points in the college in order to monitor discipline and security. College gate remains closed till 12:30 p.m. and students are not allowed to leave college before it. A PCR is stationed in front of college gate in order to ward off eve teasers and stalkers. Large walls and boundaries have been built. DPE of the college and other staff of the college have been put on proctorial duties in order to do away with unforeseen incidents. Women helpline number has also been displayed in the college at strategic places. "Durga Shakti" app has been installed in the mobile phones of the girls for their protection. The electric meter of college is regularly checked. Electrical switch boards, air-condition machines, fan and tube lights are serviced periodically. A grievance redressal box has been put for the students. Advisory committee has been formed to look into the complaints. Red Cross unit of the college maintains first aid box. Separate wash rooms for the students have been constructed at every floor. We have opened a child care centre in our college for providing reliable and accessible child care for the children of college staff and</u></p> <p><u>Page 65/102 08-12-2022 02:40:19 married</u></p>

girls. b). Counselling: The college students have been divided into groups and each group has been assigned a mentor. Mentors meet students once a week to guide them. It ensures that students do not miss their classes. Students are encouraged to share their problems with the mentor. Along with career guidance, students share their personal problems. If a student remains absent for more than 7 days, mentor keep their track and telephonically enquire about the cause of absence. Personal counselling committee has also been formed for guidance to the students. The names of members of the committee of the college have been put on notice board. Teachers at personal level also guide students and if still a student hesitates to share her problem, she can put her grievance in a grievance redressal box. Free Legal Aid Clinic Number has also been displayed on the notice board in the college. c). Common Room: Common room has been provided in the college so that students can relax there. Comfortable furniture has been provided and a water cooler is kept outside the common room. An attendant has been provided to take care of girls. d) Day Care Centre for young children: The college has provided faculty of Child Care Centre for teaching/non-teaching staff and students. The Child Care Centre has kitchen, wash-room and toys. It is full air conditioning. A lady peon has been appointed to take care of the children. A nominal fees is taken for the staff and the students. Fee structure is as follow: Prescribed Fees Time Period

Fees 1. Regular Teaching Staff	Monthly
1000/-	Week (Minimum 250/- One Week)
Day (Case of emergency)	50/-
2. Non Teaching & Monthly	700/-
Part Timer Staff	Week (Minimum 150/- One Week)
Day (Case of emergency)	30/-
3. Students	Monthly 500/-
Week (Minimum 150/- One Week)	Day (Case of emergency) 25/-.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>1. Solid waste management: There is a proper mechanism for solid waste management in the college. Leafy and organic waste generated by trees is dumped off in the garbage pit for preparation of manure. The other solid waste is collected in containers and put in a municipal truck that comes to carry it. Three separate coloured Dust-bins have been kept in college so that solid, liquid and e-waste could be segregated. Paper waste, Plastics and iron scrapings are auctioned-off to scrapper.</p> <p>2. Liquid waste management: Liquid waste generated from canteen and home science lab is segregated from other wastes and kept in blue dustbin. The municipal trucks meant for liquid waste carries the waste and disposes it off. 3. E-waste management:The e-waste is collected separately and than disposed off.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution	C. Any 2 of the above

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution makes efforts to provide inclusive environment to the students. Many programmes and activities are organised to imbue tolerance and harmony among students towards cultural, regional, linguistic, communal, social- economic and other diversities. An orientation programme is conducted at the

beginning of the academic session to make students familiar with culture and ethos of the college. Lectures in the classrooms teach students tolerance, human-values and patience by example. They give equal opportunity to all the students to express their views and participate in discussions in the class irrespective of their caste and community. Mentors in tutorial groups take care of personal problems of students and monitor their careers. Reservation policy is implemented in admission of the students .The college has many committees to ensure the equality ,amity and tolerance in the institution and work effectively in that direction. Standing committee on programme for SC/ST whose chairperson is principal ensures no discrimination is made among students. Rulebook is prepared and uploaded on website every year to acquaint students with code of conduct of the college. Legal Literacy cell and women- cell acquaint students with their fundamental rights. The college also has anti-corruption cell, grievance cell, personal counselling cell and equal opportunity cell which work on creating rapport and goodwill among students.Sadbhavna and Sanskar club provides help to the needy students in the form of books, stationery and clothes. A national communal harmony week was celebrated from 19th Nov to 25th. November 2021. Sadhbhavana Rally was taken out on 20 November 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Hindu Kanya Mahavidyalaya sensitises students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of students by regularly conducting many programmes and activities. World environment Day, International Yoga divas ,World literacy Day and birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi are celebrated regularly. Rashtriya Ekta divas ,Yuva Divas, District level Essay writing competitions, declamation competition and Rangoli competition on the topic "Use of Information Technology for Accessible Elections" were organised. National level Quiz on United Nations Day, lecture on Shaheed Mangal Pandey, online quiz

on Netaji Subhas Chandra Bose 125th birth anniversary ,virtual poster making competition on population explosion and oath ceremony on drug free India were carried out .Pledge Ceremony by voters, Constitution Day, Doctors Day, World Red Cross Day, celebration of Women week, birth anniversary of Shaheed Bhagat Singh, Kargil Vijay Divas , National Mathematics Day and Cooking tricolour tasty recipes on Republic Day were observed. Aazadi Ka Amrit mahotsav was celebrated and many activities were conducted under it's big banner. Child labour Day, Hindi divas ,Republic Day and Independence Day are also regularly celebrated in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p>Date Title of the activity Organising Unit/Agency/Collaborating Agency Number of students participated in such activities</p> <p>01-08-2021 Tej Celebration Cultural Dept. 120</p> <p>15-08-2021 Independence day Cultural Dept. 500</p> <p>20.11.2021 to 09.12.2021 20 day dance workshop Cultural Dept. 80</p> <p>Talent search competition Cultural Dept. 60</p> <p>13-12-2021 International Geeta Jayanti celebration District administration 8</p> <p>14.12.2021 Educational tripto 'Geeta Jayanti Shilp Mela Kurukshetra Cultural Dept 40</p> <p>09.02.2021 Shradhanjali to Lata Mangeshkar Cultural Dept 25</p> <p>23.04.2022 Guest lecture on 'Saang Genre-origin & development Cultural Dept 100</p> <p>10 May to 29 May Work Shop Theater Cultural Dept 30-35</p> <p>08-07-2021 Covid -19,Vaccination Camp NSS /Youth Red Cross Cell 267</p> <p>16-08-2021 Plantation program NSS 115</p> <p>1 Aug. to 15 Aug. Cleanliness fortnight celebrated NSS 115</p> <p>20 Sept. Nutrition month Clebration Home Science 300</p> <p>20 Sept.2021 Aazadi ka Amrit Mahotsav NSS 115</p> <p>31 Oct. 2021 Sardar Vallabh Bhai Patel Jayanti 'Rashtriya Ekta Divas NSS 115</p> <p>26Nov. 2021 Constitution day oath Taking ceremony NSS 115</p> <p>30 Nov.2021 Drug Free India' Oath Ceremony NSS 115</p> <p>24-10-2021 National Level Quiz on ' United Nations Day' Dept. of Political Science 276</p> <p>19 to 25 Nov., 2021 National Communal Harmony week Ek Bharat & Shresth Bharat</p>

[Cell 200 20-11-2021 Sadbhavna Rally Ek Bharat & Shresth Bharat Cell 200 Constitution Day Pol. Sci. & NSS](#)
[03-07-2021 Competition on Designing cloth Bag Home Science, Eco-Club 20 20-11-2021 to 26-11-2021 Art & Craft Workshop by Sh. Gautam Satyraj Home Science 60 24-01-2021 Cooking tricolor tasty delicious recipes on Republic Day Home Science 15 11-06-2022 Exhibition of Home Science Dept. Best out of Waste Home Science 01-07-2021 Doctor's Day online Poster, slogan, Speech, Poetry recitation Youth Red Cross Cell 08-05-2022 World Red Cross Day ' Slogan Writing ' Competition Youth Red Cross Cell 20-08-2021 to 10-09-2021 Rakhee Making Competition, state level online Essay writing Competition on 'Gender Sensitization' Women Development Cell 77 3 March 2022 to 08 March, 2022 Celebration of Women Week 'Gender Equality today for Sustainable tomorrow' organised by CRSU, Jind. Poster Making, Speech & Poetry Recitation Women Development Cell 213 13-06-2022 Extension Lect. On Cyber Security by Ajay Kumar. Full stack Web Developer Comp. Dept. 100 24-09-2021 One day Workshop on Research Methodology by Dr. S.K. Sinha. Dept. of Commerce & Management , CRSU, Jind Commerce Dept. 28-12-2022 Educational Tour to Kurukeshtra Commerce Dept. 13-05-2022 One day Workshop on ' Practical Aspects of Security Market' by Dr. Rajesh Kumar, Asst. Prof., Dept. of Commerce , CRSU, Jind Commerce Dept. 10-06-2022 Online National Level Quiz Competition Commerce Dept. 368 22-12-2021 National Mathematics Day- Birth Anniversary of great Mathematician S. Ramanjan, Poster Making & Rangoli Competition Maths Department 20 10-06-2022 to 11-06-2022 National Level & Quiz in Mathematics Maths Department 182 18-02-2022 National Level Poetry recitation Competition ' Azadi ka Amrit Mahotsav'- celebration of our freedom,](#)

Unity in Diversity, Rang de Basanti Progressive and happening India English Department 20 09-12-2022 Science Exhibition Computer Science, Geography & Physics, Chemistry & Maths Dept. 50 31-01-2022 Brochure Making Competition Effect of Lock down on Education 20 April 30, 2022 Seminar on Career Counselling by ' Farmers to Direct Family PVT. Ltd. Career Counselling & Placement Cell 350 01-06-2022 Awareness Lecture on ' Career and Possibilities in Mass Communication Dr. Anshula Garg & Deepak Arora 100 23 Nov,2021 Dist. Level Inter- College Essay Writing, Declamaton, Mehandi Making & Rangoli Making Competition on 'Use of Informnation Technology for Accessible Elections' Voter Cards and Election Awareness Cell 39 25th Jan, 2022 Pledge Ceremony on National Voters Day Voter Cards and Election Awareness Cell 23-10-2021 Workshop on Mehandi EDC Entrepreneurship Development Club 30 27-10-2021 Workshop on Making decorative articles and gift packing EDC Entrepreneurship Development Club 80 26-07-2021 Kargil Vijay Divas' tribute to Martyrs Vidya Veerta Abhiyan Cell 30 July ,2021 Free heart investigation Camp Vidya Veerta Abhiyan Cell 155 28-09-2021 Birth Anniversary of Sahid Bhagat -Hawan Singh on Vidya Veerta Abhiyan Cell 100 25-11-2021 Awareness Lecture on ' Tuberculosis' ' Ms. Komal Dhanda Dist. Coordinator T.B Centre Red Ribbon Club 7th Dec, 2021 Activity of Tying Red Ribbons on conducted Red Ribbon Club 12-04-2022 Quiz Competition on

Any other relevant information

<https://hkmyjind.com/images/7.1.9%20PHOTOES.pdf>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

C. Any 2 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organises and celebrates national and international commemorative days, events and festivals. Republic Day and Independence Day are celebrated every year with lot of fervour and enthusiasm. Many programmes and activities are celebrated such as Fit India Movement, World Literacy Day, birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi. Rashtriya Ekta Diwas, Yuva Divas, NSS Day, National Sports Day, Chhatrapati Shivaji Jayanti, Environment Day, Geeta Jayanti Celebrations, Aatam Nirbhar Bharat celebrations, National Nutrition Month, World Cancer Day and a plethora of programmes were conducted under the broad banner of Azaadi Ka Amrit Mahotsav. Menstrual Hygiene Day and Hindi divas were commemorated in the session 2021-22. Balika divas, Voter's Day, Sardar Vallabh Bhai Patel's Jayanti were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Use of Best Practices in college

Holistic development of students through participation in extra curricular activities. The objective of this practice is to develop self- confidence, positive attitude, leadership qualities, experiential learning and time management. 60% of our students are from rural area. They do not have access to any extra curricular activity in their locality. In the session 2021-22 many lectures, workshop conferences and competitions were organized by the college under the aegis of various subject societies and cells. It was made mandatory for every department and cell to conduct extra curricular activities at state, national and international levels.

Participative Management requires the cooperation of Principal, Management, faculty, Non- teaching staff and students. The Principal delegates parts of her power and the team decides together what solutions to adopt. It gives power to the staff to make decisions at their own level while having the opportunity to refer to their Principal. It makes staff feel genuinely valued and creates a sense of pride and actively involves them in organizational decision making process. H.K.M.V Jind is a huge HEI with the strength of about 1534 students and 59 staff members providing education in different streams in undergraduate and post graduate programmes. 81 committees were formed for efficient working of the college in the session 2021-2022.

File Description	Documents
Best practices in the Institutional website	https://hkmvjind.com/images/Best%20Parctices_1.pdf
Any other relevant information	https://hkmvjind.com/images/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Development of herbal garden

Indian medical and Ayurvedic tradition has rich heritage of curing diseases through medicinal plants. Herbal plants and their medicinal value has re-generated interest of millions of people worldwide as holistic healing gains momentum. To make students aware of our rich heritage of herbal plants and keeping in view ,the pandemic Covid -19, the Home science department of the college ,planted a herbal garden for immunity. In order to increase the awareness of the students about herbal plants that increase longevity and are medicinal in nature, herbal garden was developed .The controller of examination -Dr Rajesh Bansal inaugurated the garden by planting Gulmohar and Jamun plants. The rich tradition of of getting medicines and cure through herbal plants should be transferred to the next generation .The herbal Garden is a is an effort in this direction. The herbal garden is maintained by the students of Eco-club and Home science.

Serial number

Local name

Scientific name

Family

1

JAMUN

Syzygies cumini

Myrtle

2

KATHAL

Artocarpus heterophyllus lam

Moraceae

3

AJWAIYAN

Trachyspermum ammi

Apiaceae

4

AMRUD

Psidium guava

Myrtaceae

5

BALAM KHEERA

Kigilia pinnava

Bignoniaceae

6

NIMBU

Citrus limon

Rutaceae

7

ANAR

Punica granatum

Punicaceae

8

SAHTUT

Mores nigra

Moraceae

9

ANJEER

Ficus carica

Moraceae

10

ALOE VERA

Aloe vera

Asphodelaceae

11

ARJUN

terminalia Arjuna

Combretaceae

12

KADI PATTA

Murraya koenigii,

Rutaceae

13

SUHANJANA

Moringa oleifera

Moringaceae

14

BAKEN

Melia azedarach

Meliaceae

15

TULSI

Ocimum sanctum

Basil

16

SUKH DARSHAN

Cranium defircum

Amaryllidaceae

17

BEHRA

Terminalia bellirica

comretaceae

18

PALKHAN

Ficus virens

Moraceae

19

AMALTAS

Cassia fistula

Legumes

20

GUDMAR

gymnema sylvestre

Apocynaceae

21

GULAAB

Rosa indica

Rosaceae

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Devising strategy to attract meritorious students. 2. Organisation of recreational activities for students. 3. Beautification of campus. 4. Enhancing the spirit of participation among faculty members for seminars and workshops. 5. Organising events under different cells at various zonal and inter zonal level. 6. Maintaining the practice of organising educational and recreational trips for students. 7. Boosting the participation of students in sports and cultural events. 8. Filling and uploading the AQAR in time. 9. Organising some mega event like zonal or inter zonal Youth Festival.

