

**Annual Quality Assurance Report (AQAR)
2015-16**

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

HINDU KANYA MAHAVIDYALAYA, JIND

1.2 Address Line 1

NEAR VIDYAPEETH MARG,JIND

Address Line 2

JIND

City/Town

JIND

State

HARYANA

Pin Code

126102

Institution e-mail address

hkmvjind@gmail.com

Contact No.

01681-255725

Name of the
Head of the Institution:

Dr. Mrs. Alka Gupta, Principal

Tel. No. with STD Code:

01681-255725

Mobile:

9416943342

Name of the IQAC Co-ordinator: **Mrs. Madhu**

Mobile: **8950084403**

IQAC e-mail address: **hkmviqac@gmail.com**

1.3 NAAC Track ID (For ex. MHC0GN 18879) **HRC0GN10185**

1.4 NAAC Executive Committee No. & Date: **October 1, 2002**

1.5 Website address: **www.hkmvjind.com**

Web-link of the AQAR: **www.naac.gov.in/aqar.asp**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70-75	2002	5YR.w.e.f oct.1,2002
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: **08-10-2012**

1.8 AQAR for the year (for example 2010-11) **2015-16**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
 ii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UG C 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- Add on course in Fashion Designing.
- Add on course in Information Technology.

1.12 Name of the Affiliating University:

Kurukshetra University, Kurukshetra

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc Autonomy by State/Central Govt. / University

X

University with Potential for Excellence:

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (Specify)

-

UGC-COP Programmes

- **Add on course in Fashion Designing.**
- **Add on course in Information Technology**

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Students Faculty
Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1. Preparation of calendar of activities of subject associations, various cells and cultural activities.**
- 2. Discussions and formation of policy about introduction of new subjects.**
- 3. Planning regarding renovation, expansion of infrastructure, repair and maintenance of college.**
- 4. Formulation of requirements of new furniture, Labs, Lab equipments, Computers etc. for new courses and established courses.**
- 5. Identifying the areas in which new books and journals need to be bought with discussions with various heads of the departments.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

S. No.	Plan of Action	Achievements
1.	Introduction of New Subjects.	New courses were started : M.Com – 40 seats PGDCA – 40 seats Geography – 60-80 seats as a subject in B.A.
	Renovation and construction of college	Rs. 8,51,661/- was spent on the construction of Auditorium and construction of wash rooms in the college.
2.	Repair and maintenance of college	Rs. 6,07,910/- were spent on repair and maintenance of the college. (i) Wash Rooms were renovated and reconstructed throughout the college. (ii) Parks were maintained and new tree guards purchased.
3.	New books and journals for the library.	Books and journals worth Rs.2,53,775/- were purchased.
4.	Preparation of schedule of activities	Calendar was prepared regarding activities of 1. Subject Associations 2. Women Cell 3. Legal Cell 4. Red Ribbon Cell 5. Red Cross 6. N.S.S. 7. Career Corner and Guidance Cell 8. Cultural Activities
5.	Expansion of Infrastructure	1. Sports equipments worth Rs. 6841/- were purchased. 2. Home Science Lab equipments worth Rs. 23200/- (UGC A/Cs) were bought. 3. Computers worth Rs. 4,02,300/- were purchased. 4. Geography Lab was established. 5. Furniture worth Rs. 2,13,430/- was purchased. 6. Equipments worth Rs. 1,03,533/- were purchased

2.16 Whether the AQAR was placed in statutory body: Yes No

Management

Syndicate

Any other body

NA

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	00	01	01	0
UG	05	0	03	0
PG Diploma	0	01	01	01
Advanced Diploma	02	0	0	02
Diploma	02	0	0	02
Certificate	02	0	0	02
Others	0	0	0	0
Total	11	02	05	07
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- All UG (Arts/Science/Commerce) Programmes have flexibility of choosing Elective and Core options.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	06
Trimester	0
Annual	07

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University updates the syllabus according to need of the students from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes

M.Com – 40 seats (Self Finance)
PGDCA – 40 seats (Self Finance)
Geography as a Subject in B.A. – 80 seats (Self Finance)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	04	10	00	01

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	12	00	00	00	00	00	00	00	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

45

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	00	01	00
Presented papers	01	02	00
Resource Persons	01	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

College has adopted following innovative processes in Teaching and Learning:

- 1. Wi-Fi facility for the staff and Wi-Fi facility under supervision for students.**
- 2. Availability of computers, printers, scanners for smooth working in administrative block.**
- 3. Latest equipments are provided in labs.**
- 4. Subject associations conduct various activities such as quiz, debates, essay writing, Rangoli, Mehndi and PPT'S.**
- 5. Surveys conducted by students in practical subjects.**
- 6. Interactive lectures by guest speakers.**
- 7. Role Plays in the classrooms to make lessons more clear.**
- 8. Talent show organized to showcase the talent of the students.**
- 9. Preparation of charts, models, and PPTs by the students.**
- 10. Notes and question banks provided by the teachers on various subjects for the students.**
- 11. College magazines published regularly to encourage new writers.**
- 12. Participation in Youth fest, awareness through videos and Movies, Cultural Fest, Fashion shows, Athletic meet, Exhibitions a regular feature in the college.**
- 13. Education Tours organized.**

2.7 Total No. of actual teaching days during this academic year.

170

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice

Questions)

- **The college does not enjoy any autonomy regarding Examination/ Evaluation Reforms.**
- **Internal assessment is 20% of total Marks of respective papers which is calculated as per following criteria:**
 - **02/01 (UG/PG) handwritten assignments : 10 marks**
 - **One class test : 5 marks**
 - **Attendance : 5 marks**

2.9 No. of faculty members involved in curriculum restructuring/
Revision /syllabus development as member of Board of Study/
Faculty/Curriculum Development workshop

×	×	×
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2.10 Average percentage of attendance of students:

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction % Merit University	1 st %	2 nd %	3 rd %	Pass %
B.A Ist SEM	504	01	19.10	11.5	4.9	35.51
B.A. 2nd SEM	504	01	26.3	12.3	7.7	46.4
B.A. 3rd SEM	263	03	24.7	7.22	3.4	35.36
B.A. 4th SEM	265	-	29.058	12.45	4.15	45.6
B.A. 5th SEM	202	-	21.7	.009	0	23
B.A. 6th SEM	200	-	18	4.5	0	23.19
B.Com. Ist SEM	139	-	17.96	10.077	-	28.08
B.Com. 2nd SEM	132	-	36.36	7.5	-	44
B.Com. 3rd SEM	138	-	27.63	13.04	-	41
B.Com. 4th SEM	133	-	32.3	24.06	1.5	57.8
B.Com. 5th SEM	118	-	52.55	3.4	2.5	58.47
B.Com. 6th SEM	114	-	62.29	7.89	-	70.14
MATHS HONS 6th	13	23.08	61.54	-	-	84.62
B.Sc. Comp. Sci. (Sem I)	30	-	3.3	-	16	20
B.Sc. Comp. Sci. (Sem II)	29	03	43.3	10	-	65.5
B.Sc. Comp. Sci. (Sem III)	19	-	21.05	15.78	-	36.84
B.Sc. Comp. Sci. (Sem IV)	16	-	18.75	-	-	18.75
B.Sc. Non Med. (Sem I)	87	06	11.49	13.7	4.5	36.78
B.Sc. Non Med.	85	09	37.64	11.76	-	60

(Sem II)						
B.Sc. Non Med. (Sem III)	82	19	34.14	10.97	1.21	69.59
B.Sc. Non Med. (Sem IV)	82	03	37.80	31.70	-	73.17
B.Sc. Non Med. (Sem V)	78	-	35.89	26.92	6.41	69.23
PGDCA	5	-				60
B.Sc. Non Med. (Sem VI)	79	-	26.58	20.25	-	46.84

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1) Critical evaluation and analysis of result is made by IQAC by interacting with teachers and remedial measures are suggested.
- 2) Comparison of Results with previous academic session.
- 3) Upgradation of Teaching-Learning Infrastructural facilities.
- 4) Taking regular feedback from all the stakeholders including students/alumni and teachers.
- 5) Scholarships are given to meritorious students to enhance their performance.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others (FDPs organized by the college)	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	14
Technical Staff	03	00	01	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages faculty members to write and publish research papers. They are encouraged to apply for research grants and get study leave. They are asked to attend orientation courses & refresher courses.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lacs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lacs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	0	0
Non-Peer Review Journals	04	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	---	--	--
Interdisciplinary Projects	--	---	---	--
Industry sponsored	--	--	---	--
Projects sponsored by the University/ College	--	--	--	---
Students research projects (other than compulsory by the University)	---	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

Total:

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
0	0	0	0	0	01	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides and
students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.22 No. of students participated in NCC events: NA

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC: **N.A**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="X"/>	College forum	<input type="text" value="32"/>
NCC	<input type="text" value="X"/>	NSS	<input type="text" value="21"/>
Any other	<input type="text" value="X"/>		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activity:

1.	A lecture was organized on the topic Legal Rights, Cyber Crime, RTI and Free Legal Aid Sh. Vijay Kumar Sharma, Advocate and Ex. Senior Librarian, Distt. Library, Jind along with Ms. Pooja Verma were the Chief Speakers on the occasion.
2.	A slogan writing competition was held on the topic ' Beti Bachao Beti Padhao '.
3.	Sh. Ramphal Sharma BJP Pradesh Adhyaksh, Sh. Sandeep Gosain from LIC awakened the girls towards the need of adopting ' Pardhanmantri Surksha Bima Yojna ' specially programmed for girls, they distributed forms also for this plan.
4.	Mr. Pawan Kapoor, PRO to S.P. adressed the students about safety measures they should adopt for their personal security and told them about the various problems where they can get police help without delay.
5.	Mrs. Karminder Kaur- Distt. Women Protection Officer-Cum-Child Marriage Prohibition Officer, Jind sensitized the students about various legal acts made to protect the girls from violence and prevent child marriage . Discussion on the topic of child marriage was organised amongst students.
6.	Women and Child Development Department, Jind organized a Distt. Level Seminar on ' Beti Bachao Beti Padhao ' in the college. In this seminar Mrs. Anita Garg, Distt. Child Protection-Cum-Women & Child Development Planning Officer, Dr. Prabhu Dayal- Deputy CMO, Jind, Ms. Praveen CPDO and Ms. Meenakshi Hooda- Protection Officer were present on this occasion. They sensitized the students about malnutrition in women and children , gender discrimination and other such issues.
7.	Members of Sadbharama Prachar Manch held a Lecture in which Mr. Deepak Goyal the Chief Speaker awakened the girls towards drug addiction and stress management .
8.	On 19 th Sept. 2015, One Day Seminar was conducted under the guidance of successful computer professional Ms. Sonu Punia 'Senior Analyst' in 'A on Hewitt Co.' Gurgoan to guide the students regarding various categories of jobs.
9.	Distt. Level Speech & Essay Writing Competitions were held on the topic ' Lifeline of Democracy-Vote, Voter and Voting '.
10.	Mini Marathon Race & Rally was organized to make people aware about voting rights.
11.	Student Aarti got Ist position in State Level Speech competition organized by Chief Election Office in D.N. College, Kurukshetra.
12.	The N.S.S. Unit of College performed these activities :- a) Sapling Plantation b) World Literacy Day c) Blood Donation Day

	<p>d) World Sanitation Day e) Traffic Education Week f) World Aids Day g) A seven days NSS camp was organized and the following activities were performed . Topics : Yoga, Judo, Self Employment, Channelizing of Youth Power, Personality Development, Self Defence, Value of making and following definite goals, Lecture on Skin Care, Beauty Tips, Nutrition.</p>
13.	<p>Cultural Activities :- a) Students infused with supreme feeling of patriotism impressed whole college staff and the management by their energetic presentation and performance on National Festivals like Independence Day and Republic Day every year. b) A five day dance workshop was organised in the college in which the girl students whole heartedly participated. They learnt a lot and demonstrated their skill and talent which they achieved through this workshop in various competitions etc. c) Talent Show was organised in the college auditorium in the month of September. The Chief objective of this event was to highlight and present on the stage the hidden talents of new comers to the appreciation of all. d) On the occasion of Haryana Day our girl students gave excellent performance. It was a state level festival which was organised by K.U.K.</p>

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.18 Acres	0	0	7.18 Acres
Class rooms	32	0	0	32
Laboratories	13	01	College Account	14
Seminar Halls	1	0	0	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	12 Computers	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 402300/-	UGC	Rs. 402300/-
Seminar Room Wi-fi campus	1	0	0	1

4.2 Computerization of administration and library

Administrative office is fully equipped with computers, printers, scanners, photostat machines. Wi-Fi facility and internet connections are available. The newly constructed library is in process of being computerized. CCTV Cameras have been installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20214		450	167778	4075	20847
Reference Books			183		16396	
e-Books						
Journals	8		3	2400	11	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Total Computers
Existing	98	5	√	√	√	√	03	98
Added	12	0	0	Nil	Nil	-	-	12
Total	110	5	√	√	√	√	03	110

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1) Establishment of UGC Resource center where students and staff can use internet and ICT facilities.
- 2) Compulsory computer education for First-year students.
- 3) Internet facility for staff.
- 4) One Add on course in Information Technology at the level of Certificate, Diploma and Advanced Diploma is run by the college.
- 5) PGDCA started to enhance computer skills.

4.6 Amount spent on maintenance: (In Rupees)

i) ICT	0
ii) Campus Infrastructure and facilities	607910
iii) Equipments	59720 (Computers)
iv) Others	12720
Total:	680350

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

College Notice Boards, College Website and Prospectus are the means through which IQAC Cell disseminates the information about :-

1. Scholarships
2. Book Bank
3. Concessions
4. Career Cell
5. Placement Cell
6. Workshops
7. Important Lectures by Visiting Guests

Teachers also verbally convey important information to the students in the class room.

5.2 Efforts made by the institution for tracking the progression

1. Alumni association of the college provides regular feedback.
2. Student progression is monitored by the teachers in the classroom through tests and oral questioning.
3. Data of student activities in various academic and co-curricular activities is maintained manually by the college.

5.3 (a) Total Number of students	UG	PG
	1746	48

(b) No. of students outside the state

(c) No. of international students

No	%
0	0

Men

No	%
0	0

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
972	126	0	389	02	1489	1263	155	0	374	02	1794

Demand ratio 1:1 Dropout %: **26%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries : **250**

5.5 No. of students qualified in these examinations :

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

Career guidance cell of our college plays an important rule in shaping the future of students by preparing them for the competitive world in their lives. Information regarding various opportunities for higher studies, training and jobs etc. is dispensed among the students and also to orient and train them so that they may become more employable. Activities done during the session:-

- i) Organisation of One Day Training Workshop on ‘Effective Public Speaking’ by two famous National trainers to enhance the written and spoken communication skills of the students.**
- ii) Various expert lectures were conducted to guide the students regarding various categories of jobs.**

No. of Students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed Short-listed	Number of Students Placed
0	0	0	11

5.8 Details of gender sensitization programmes:

Report of Women Cell

1.	A lecture was organized on the topic legal rights, Cyber Crime, RTI and free legal aid . Sh. Vijay Kumar Sharma, Advocate and Ex. Senior Librarian, Distt. Library, Jind along with Ms. Pooja Verma were the Chief Speakers on the occasion.
2.	A slogan writing competition was held on the topic ‘Beti Bachao Beti Padhao’ .
3.	Sh. Ramphal Sharma BJP Pradesh Adhyaksh and Sh. Sandeep Gosain from LIC awakened the girls towards the need of adopting ‘Pardhanmantri Surksha Bima Yojna’ specially programmed for girls, they distributed forms also for this plan.
4.	Mr. Pawan Kapoor, PRO to S.P. addressed the students about safety measures they should adopt for their personal security and told them about the various problems where they can get police help without delay.
5.	Mrs. Karminder Kaur, Distt. Women Protection Officer-Cum-Child Marriage Prohibition Officer, Jind sensitized the students about various legal acts made to protect the girls from violence and prevent child marriage . Discussion on the topic of child marriage was organised amongst students.
6.	Women and Child Development Department, Jind organized a Distt. Level Seminar on ‘Beti Bachao Beti Padhao’ in the college in this seminar Mrs. Anita Garg, Distt. Child Protection-Cum-Women & Child Development Planning Officer Dr. Prabhu Dayal, Deputy CMO, Jind, Ms. Praveen CPDO and Ms. Meenakshi Hooda Protection Officer were present on this occasion. They sensitized the students about malnutrition in women and children, gender discrimination and other such issues.
7.	Members of Sadbharama Prachar Manch held a Lecture in which Mr. Deepak Goyal, the Chief Speaker awakened the girls towards the evil of drug addiction and stress management .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	125	165975
Financial support from government	248	1384800
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The girls face the evil of eve-teasing, blackmailing and harassment by the boys and even members of their own family. The grievance cell of our college regularly redresses these problems and guides the girls.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. To promote girl education especially in rural and backward areas.
2. To provide quality modern education.
3. To provide all the facilities to the girl students.
4. To impart value based education that can help students to lead meaningful lives.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is decided by the affiliating University. Teachers competently improve upon the text by using resources and other learning materials.

6.3.2 Teaching and Learning

Teachers complete the syllabus in time and follow lesson plans. The syllabi is got revised and test are taken regularly. Teachers used blackboard, PPT presentations, group discussions, quiz and oral questioning to improve lessons.

6.3.3 Examination and Evaluation

The college follows the affiliating university rules regarding examination and evaluation.

6.3.4 Research and Development

Faculty members are encouraged to participate in orientation courses, refresher courses, present research papers, participate in seminars and refresher courses.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

The institution is keeping itself abreast of all the modern trends in teaching learning process. Our Library is user – friendly and has a book bank. We have five updated computer labs, projector and a smart class room. There is a library and computer committee which monitors them. The managing committee fully implements the policies formulated by the Principal and the Staff.

6.3.6 Human Resource Management

1. Add on courses for students for the development of the students.
2. Mentorship of students by the faculty members.
3. Well qualified teachers and clerical staff.
4. Teachers have been given various responsibilities to manage college.

6.3.7 Faculty and Staff recruitment

Competent faculty and staff is recruited according to KUK/UGC/ Haryana government rules.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

1. Admissions are done as per University rules.
2. Reservation policy is implemented strictly.
3. Transparent admission policy is followed.

6.4 Welfare schemes for

Non teaching	Wheat loan is provided to peons. Uniform is given to peons.
Students	Book bank facility is provided for the needy students. Poor students are given fee concession. Red Cross provides woolen clothes, books and fee concession to poor students.

6.5 Total corpus fund generated

9816823.67

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts appointed by the university	yes	Student and parents feed back
Administrative	Yes	University /DHE	yes	Management of the college

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination reforms are initiated by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None

6.11 Activities and support from the Alumni Association

Members of alumni association provide regular feedback for the improvement of college.

6.12 Activities and support from the Parent – Teacher Association

- Parents provide regular feedback and there is frequent interaction between the teachers and the parents
- There suggestions are implemented by the college

6.13 Development programmes for support staff:

Well stocked library to pursue higher studies

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- We have a beautiful green campus.**
- Hundreds of saplings are planted in the campus every year.**
- A cleanliness committee which has all the members of the staff monitors and supervises cleanliness of their area.**
- Minimum wastage of paper is emphasized upon.**
- Extension Lectures on EVS by experts are delivered.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- There is healthy environment for study in the college. Students presence is made mandatory till 1 p.m. So that they can pay full attention and be dedicated to their studies. Lecturers have been put on proctorial duty.**

They keep a strict watch on the girl students so that the students should not miss periods allotted to them according to college time table.

2. Moral values are inculcated among girls. Morning Prayer is also held before college starts. Tutors of various groups give guidelines to their wards. All the staff members remain personally in touch with them so as to boost them for better physical, mental development.
3. Good results are also the highlighting factor, students are also placed in the University merit list every year /every semester. The college staff also provides extra books & extra time to intelligent students so that they can rise high in academic merit.
4. Most of the students belong to rural background. It is our utmost effort and duty to guide and inspire them for a better living and become alert students and citizens of modern setup in the society. They are persuaded to pay attention to studies as well as extracurricular activities. Such activities are organised by the college at college and university level.
5. Web site is regularly updated.
6. Office work is completely computerized.
7. Wi-Fi facility for staff and students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

The college administration tried to implement all the project plans for the session 2015 -16.

7.3 Give two Best Practices of the institution

1. The institution emphasizes inculcation of moral values in the students. Teachers, mentor students and help them and guide them.
2. Discipline is the medium of our instruction. College gate is closed from 9.00 am to 1.00 pm. Girls are not allowed to go outside except if their parents permit.
3. Mobiles are not allowed in the college campus for personal use.
4. Fee concession to achievers.

7.4 Contribution to environmental awareness / protection.

- 1. Hundreds of saplings are planted every year.**
- 2. Minimum wastage of paper.**
- 3. Cleanliness drive by the management, staff and volunteers of NSS.**
- 4. Extension Lectures on environmental awareness by experts.**
- 5. Students are encouraged to keep campus clean.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) :-

Strength :

- 1. Dedicated and well qualified staff.**
- 2. Students are placed in the merit list of the University.**
- 3. Students do well in the area of sports and cultural activities and get many awards.**
- 4. Discipline is emphasized upon.**
- 5. Weak students are helped financially and are counseled by the teachers.**
- 6. Good and eco-friendly environment is provided in the college campus.**
- 7. Syllabus in all the subjects are completed well in time and got revised also.**

Weaknesses :

- 1. More PG courses required.**
- 2. Short term courses should be started.**
- 3. Library should be fully computerized.**

Opportunities :

1. **Congenial, supportive and secure environment for girls students from the rural background.**

Plans of institution for the next year

1.	Plans to introduce new subjects i) M.A. History ii) B.Com. Hons. iii) Extension of seats in M.Com.
2.	Renovation of college – Principal Room, Wash Rooms, Auditorium.
3.	Installation of Bio-Metric Machine.
4.	Purchase of Lab Equipments for Physics Lab.
5.	Preparation of academic calendar for new session.

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Note: As this is a computer generated document, signatures are not required
