

HINDU KANYA MAHAVIDYALAYA, JIND

Internal Quality Assurance Cell (IQAC)

Academic Year: 2023-24

Affiliated to CRSU Jind

ACTION TAKEN REPORT

2023-24

| S. No. | Plan of Action | Achievements/Outcomes |
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| 1 | AQAR Submission for the Session 2022-23 | AQAR for the session 2022-23 was submitted and accepted by the NAAC. |
| 2 | Preparation of Institutional Academic Calendar | The Institutional Academic Calendar was developed and published on the website. |
| 3 | Action Plan for the session 2023-24 | An action plan for the session 2023-24 was prepared and uploaded on the website. |
| 4 | Workshops and Training Programmes for the overall development of students | More than 70 workshops and seminars were organized by various Departments and Cells to enhance the skills of students and faculty members, focusing on topics such as Entrepreneurship Development, Research Methodology, ICT skills, Intellectual Property Rights (IPR) and other topics. |
| 5 | FDP Programme for Non-teaching staff members | One week Faculty Development Programme on 'Basic Computing Skills' was conducted. |
| 6 | Workshops for faculty members | Faculty Development Programme on 'Macro Management & Time Management' was conducted by the IQAC & the Department of Economics. A workshop on Data Handling and Learning Management System was organized for the faculty members by the IQAC. FDP on 'Moodle LMS' was conducted by Economics & Computer Science Development. |
| 7 | Mega Camp on Digital Training | A mega camp on Digital Training on making ABC ID and making Digi locker ID was organized for teaching & non-teaching staff. |
| 8 | Library Upgradation | Workshop for students on 'use of National Digital Library Resources', 'N-List: Digital Platform for Learning', 'Use of Open Educational Resources & Reading Habits in |

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| | | Changing Environment with Digital Tools' were conducted. |
| 9 | Energy Audits, Green Audit & Academic Administrative Audit | Energy Audit, Green Audit & Internal Academic and Administrative Audit was conducted of the Institution. |
| 10 | Establishment of Language Lab | Language Lab was established in the College. |
| 11 | Value Added Courses | 26 Value Added Courses were started in the session 2023-24. |
| 12 | Signboards, Awareness Instructions, Motivational Wall Paintings | Signboards, Awareness Instructions were put in the premises. Motivational Wall Paintings were put on strategic locations. |
| 13 | Orientation Program for new students | An Orientation Programme for freshers was conducted on 12 th August, 2023. |
| 14 | Sports Meet | A two days annual sports festival was organized on 1 st and 2 nd March, 2024 |
| 15 | Alumni Meet | On March 17, 2024 an alumni meet 'Smriti Sangam' was organized at Shri Brij Mohan Singla Memorial Hall at H.K.M.V Jind. |
| 16 | MOUS & Linkages | 19 MOUS & Linkages were made in the session 2023-24 and activities were performed under them. |
| 17 | Preparation of Action Plans by the Departments and Cells | Departments and Cells prepared Action Plans for the academic session 2023-24 in alignment with IQAC goals at the beginning of the Session. |
| 18 | Updation of website | Website was updated for accessible information. |
| 19 | Community and Cultural Initiatives | Cultural Initiatives such as celebration of Teej festival, Janmashtami and other cultural events were organized in the College. |
| 20 | Boosting Admissions and career guidance programme | To increase student enrollment in the college a committee was formed with a senior faculty member as the convenor which guided students of 18 schools. |
| 21 | Establishment of IPR Cell and code of conduct & Professional ethics Committee | IPR Cell and Code of Conduct and Professional ethics committee were formed and activities performed. |
| 22 | Learning Management System | LMS was installed in the college and teachers uploaded their assignments and lectures on it. |
| 23 | Blood Donation Camp and OPD for students | Blood donation camp in collaboration with Jaycees, Anemia checkup camp and checkup of girls by a gynecologist was done. |

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| 24 | Library upgradation | Question Bank was created for competitive examinations in the library. Orientation Programme for Library users was conducted. |
| 25 | Gender Audit Committee | Gender Audit Committee was formed and Gender Audit was conducted. |
| 26 | Institutional Development Plan | Institutional Development Plan was formulated. |
| 27 | Preparation of Policy Documents | Gender Equity Policy, Staff Welfare Policy, Divyangjan Policy, Green Policy. |
| 28 | ISO 9001: 2015 and ISO 14001:2015 for Quality Management System and Environmental Management Certifications | ISO 9001:2015 and ISO 14001:2015 certifications were conducted. |
| 29 | Smart Interactive Board and Pen Tablets and UPS to be purchased | One smart interactive board and Pen Tablets and 19 UPS were purchased. |
| 30 | Feedback from students, teachers, alumni and parents | Feedback from students, teachers, alumni and parents was collected and analyzed. |
| 31 | One National Level Seminar | One day National Seminar was conducted by Department of Commerce, Economics & EDC on 29 th March, 2024 under the aegis of DGHE. |
| 32 | New Modules to be introduced in ERP | New Modules were introduced in the ERP of the college such as 'Grievance Mechanism' and Leave Module. |
| 33 | Community Outreach Activities to be conducted | Khokri and Habatpur villages were adopted and a plethora of service activities were conducted. |
| 34 | Solar Panel for B Block to be installed | One Solar Panel of 20 KV has been installed in Block B. |



Dr. Geeta Gupta
Co-Ordinator



Dr. Rupam Chakravarty
Principal
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