

# Summary of Lesson Plan of Commerce faculty

B.Com (IInd Year)

Semester : Even

For the month of February to April

Subject: financial Literacy

Name of Asst. Professor : Mrs. Meena

Sr. No.	Month	Topic	Activity	Topic of Assignment test be given to students
1	February	UNIT-1 Financial planning & products time value of money management of spending and financial discipline  UNIT-II Banking Products and services		Topic of Assignment (Digitization of financial transaction)
2	March	Security and precautions against Ponzi Schemes and online frauds  UNIT - III Investment opportunity and financial product insurance planning.	Secret of Small and smart savings patience and planning	
3	April	UNIT-IV Introduction to basic tax structure		Test topic Time Value of money

## SUMMARY OF LESSON PLAN OF COMMERCE FACULTY

Semester : Even

Subject : Fundamentals of Banking and insurance  
(MDC-1 [commerce])

Class : B A (2nd sem)

For the month of February to April

Name of Assistant Professor : Mrs. Meena

Sr no	Month	Topic/Chapter to be covered	Academic activity to be organised	Topic of Assignment/Test to be given to students
1	February	<b>Unit -1</b> Banking: Concept, features, functions, importance and principles of banking ,Evolution of banking in India, Classifications of banks - RBI,RRB,Commerical banks,Foreign banks <b>Unit -2</b> Banking instrument :Concep t, types and crossing of cheques,		Principles of banking and scheduled and non scheduled banks
2	March	<b>Unit -2</b> Lending functions of a bank: Types of Advances: Secured &unsecured, loans- Short, medium and long Term Methods of granting advances, Utility services of abank: Remittance through bank drafts, EBanking, Internet banking, Safe deposit lockers. <b>Unit -3</b> Concept, need and principles of insurance,Insurance and economic development	Oral test Power point Presentation	Types of banking instruments and E banking <b>For assignment:</b> Types of loans and advances

3	April	<p><b>Unit -3</b> Life Insurance: Concept, features, importance, and types, procedure of taking life insurance policies, nomination and assignment.</p> <p><b>Unit -4</b> General insurance: concept, features, importance, and types, Procedure of taking general insurance, An overview of Fire insurance, Marine Insurance, Health Insurance.</p>	<p>Written test Group discussion</p>	<p>Principles and types of insurance</p> <p><b>For assignment :</b> Fire Marine Health insurance</p>
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