

## LESSON PLAN OF SESSION: 2024-25

Semester: Even

Subject: Human Resource Management

For the month of Jan to April

Class: B.Com Final Year 6<sup>th</sup> Sem

Name of Assistant Professor: Dr. Upasana Garg

S.No.	Month	Topic/Chapter to be covered	Academic activity to be organized	Topic of Assignment/ Test to be given to students
1	January	Human Resource Management: Meaning, nature, history and scope, objectives, functions. importance; HRM vs. HRD and personal management. Human Resource Planning: Meaning, importance, objectives, process, factors affecting manpower planning, problems and suggestions for making HR planning effective.		Oral Test
2	February	Job Analysis: Meaning, process of job analysis, methods of collecting job analysis data, potential problems with job analysis; job description and job specification. Performance Appraisal: Meaning, features, merits, limitations, process and methods of performance appraisal. Training: Meaning, training and education, training and development, objectives, importance, steps in designing training Programme; training methods: on-the-job and off-the-job methods.	Career Counseling Programme	Assignments and Written Test

3	March	Recruitment: Meaning, purpose, recruitment policy, factors affecting recruitment; source of recruitment, internal and external methods of recruitment. Selection: meaning, purpose. difference between recruitment and selection; process of selection; barriers to effective selection.	TwoDays Workshop regarding Internship	Mid Term test
4	April	Placement, Induction and Internal Mobility: Placement; induction/orientation: meaning, objectives, content and responsibility for induction; internal mobility: meaning & need; transfer: purpose, types; benefits and problems, transfer policy; promotion: purpose, basis, promotion policy; demotion: causes, demotion policy.		Presentation

## LESSON PLAN OF SESSION:2024-25

Semester: Even

Subject: Corporate Accounting

For the month of Jan to April

Class:B.Com 2<sup>nd</sup> year 4<sup>th</sup> Sem

Name of Assistant Professor: Dr. Upasna

S.N o.	Month	Topic/Chapter to be covered	Academic activity to be organized	Topic of Assignment/Test to be given to students
1	January	Valuation of shares: Concept, need, factors affecting and methods of share valuation; Valuation of goodwill: Concept, factors affecting and methods of Goodwill valuation.		Oral Test
2	February	Debentures: Concept, features and types; Provisions related to issue of debentures, utilization of debenture capital, role and status of debenture holders in company, purchase of own debentures; Valuation of debentures: Concept, need, factor affecting and methods of debenture valuation.	Career Counseling Programme	Assignments and Written Test
3	March	Concept and accounting treatment of banking companies; Concept and accounting treatment of insurance companies.	Two Days Workshop regarding Internship	Midterm test
4	April	Accounts of holding companies: Preparation of consolidated balance sheet with one subsidiary company, relevant provisions of Accounting Standard 21; Liquidation of companies: Concept, need, types,		Presentation

		processandaccountingtreatment.		
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## LESSON PLAN OF SESSION: 2024-25

Semester: Even

Subject: Consumer protection in India

For the month of Jan to April

Class: B.Com 2<sup>nd</sup> year 4<sup>th</sup> Sem

Name of Assistant Professor: Dr. Upasna

S.N o.	Month	Topic/Chapter to be covered	Academic activity to be organized	Topic of Assignment/Test to be given to students
1	January	Conceptual Framework: Concept and evolution of Consumerism, Profile of the consumer, Consumer Dynamics; Concept of Goods and Services, Restrictive and unfair trade practice: An overview of Prevention of Food Adulteration Act; Overview of Competition Act, 2002; Overview of Standards of Weights and Measures Act, 1976; Overview of Essential Commodities Act, 1955; Drugs and Magic Remedies (Objectionable Advertisement) Act, 1954		Oral Test
2	February	Consumer Education and Organizations: Objectives, purposes and role of consumer organizations, Role of media; Consumer education in India, International consumer organizations; Establishing a consumer organization: Investor Protection Measures of SEBI.	Career Counseling Programme	Assignments and Written Test
3	March	The Consumer Protection Act, 2019: Salient features, important terms, consumer rights, consumer responsibilities, consumer and corporate social responsibility: United Nations and the guidelines for consumer protection, Comparison of the COPA, 1986 and 2019.	Two Days Workshop regarding Internship	Mid Term test
4	April	Redressal mechanism: Guidelines for filing consumer complaints, Grievance redressal mechanism and limitations; Role of Voluntary Consumer Organization (VCOs) in redressal of consumer; Alternative dispute redressal mechanism: National consumer helpline: Complaint to Ombudsman, Arbitration, Median,		Presentation

		Conciliation.		
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